

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
10th April 2018

15 Minutes for public participation session

Mr Josh Lee had come to the meeting to ask the Council if it would consider the provision of an allotment site in Giggleswick. The Chairman, Cllr Jones, responded that the Council does not own any land, suitable to turn into allotment plots. Cllr Jones pledged to look into this matter and the Council agreed to engage in further debate at a future meeting.

114. Present

Cllr Jones (Chairman), Airey, Coleman, Pryal, and Simpson and with the Clerk in attendance. **Apologies** for non-attendance had been received from Cllrs Perrings, Davidson, and Ewin-Newhouse.

115. Declaration of Disclosable Pecuniary and Other Interests

No Disclosable Pecuniary Interests or other interests were declared.

116. Minutes of the meeting held on the 13th March 2018

The minutes of the Meeting of the Parish Council, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr Airey and seconded by Cllr Coleman.

117. Reports from District and County Councillor and the Police

County and District Cllr Welch had reported that if any volunteer litter picking groups would want to use a NYCC House Waste Recycling Centre they would need to register with NYCC so as not to be charged for the waste. However, the Giggleswick Gardening Group take their waste to Skipton directly and they do not use the Settle HWRC.

In her written report PCSO Preston reported 9 incidents between 12th March and 8th April: three RTCs and road related offences; four concerns for safety/welfare; one abandoned call and one property handed in.

The Council had reported a cold calling incident to NYP from an elderly resident who was offered 'free' cavity wall insulation. The Council was advised to call 101 in future, so that action could be taken sooner. PCSO Preston also offered to visit the elderly resident for a welfare / crime prevention visit. Cllr Jones reported that the person in question does not want to take this matter further.

The NYP Community Messaging Craven was circulated.

118. Matters from previous Meetings not otherwise included on the Agenda

No matters from previous Meetings were presented.

119. Planning Applications:

119.1 Received:

The Council had **no objections** to or comments on the following applications:

- a. 2018/19071/HH – to erect a timber shed in the rear garden. The shed would be 2.4m x 1.8m floor area and 1.9m high to the ridge. This would replace an existing timber shed (now rotting), in the same location, 27 Lords Close;
- b. 2018/19084/FUL + 19085/LBC – internal alterations to improve boarding house facilities, minimal historic fabric alterations, new platform lift and disabled ramp, Nowell House, Giggleswick School, Craven Bank Lane;

- c. YDNPA: C/31/625D – full planning permission for erection of single storey rear extension to provide sunroom, 14 Meadow Rise;
- d. 2018/19133/HH – proposed rear single storey extension, Dale Cottage, 23 Church Street

119.2 **Decisions**

- The following decisions have been **notified** by the relevant Planning Authorities:
- a. CDC: 2018/18959/TPO – 1: Ash fell; 2: woodland (Craven Bank Plantation) – thinning of woodland by 20% (selective thinning to leave continuous cover), Giggleswick School, Mill Hill Lane: ***granted***
 - b. YDNPA: C/31/625C – full planning permission for erection of single storey rear extension to provide enlarged sunroom, 14 Meadow Rise: ***approved conditionally***
 - c. CDC: 2018/18999/FUL – amendment to previously approved application ref: 2017/18335/ FUL for the inclusion of external staircase, Swawbeck Barn, Paley Green Lane: ***granted***

119.3 **Other Planning Matters**

- a. Final comments by the Local Planning Authority to appeal: APP/C2708/W/18/3194464 – appeal notice for planning application 31/2016/17660: residential development of up to 13 dwellings including associated landscaping and infrastructure (access and layout applied for with all other matters reserved) – land to west of Raines Road and to east of Brackenber Lane
The Council **noted** the final comments by Craven District Council that the principal planning issue is the effect of the proposed development on the character and appearance of the countryside and the District Council would request that the Inspector dismiss this appeal.
- b. The Council **noted** the submission of the Craven Local Plan to the Secretary of State for Examination
- c. The Council **noted** that a site visit by CDC on 9th April re planning application: 2017/18744/OUT – outline application for a residential development of 4 dwellings – access, appearance, layout and scale applied for with all other matters reserved, land South of Station Road had taken place. Cllr Jones **informed** the Council that the application had been approved at the Planning Committee meeting in the afternoon after the visit.

120. **To receive reports and reach decisions on various village matters.**

120.1 **Harrison Playing Fields: grass cutting contract 2018 confirmation**

The Council was **informed** that Countrywide Grounds had confirmed the one year contract for the grass cutting of the HPF and for the village verges as discussed with Cllr Jones for 16 times per annum for £3,300.00 + VAT.

120.2 **village verges contract confirmation**

The Council was **informed** that the village verges areas that were discussed with Countrywide Grounds included the strip on Bankwell Road opposite Riversdale, the roadside strip from Beggars Wife Bridge up to the foot-bridge going across to the HPF, the triangle at the top of Bell Hill, and the grass bank opposite the Harts Head continuing down the road up to and including the two grass areas in front of the swimming pool, but excluded the Riverside Path from Kendalmans to Sandholme Close.

- 120.3** street lighting matters: complaint received re LP34: Tems Street
The Council had **received** a complaint from the resident of 7/8 Tems Street that the light coming from LP34 is too bright. The clerk had been asked to report this to NYCC Highways and Mr Ball has notified the contractor to adjust the light to its previous setting.
- 120.4** maintenance of telephone kiosk
The Council was **informed** that the paint has been ordered and delivered to the clerk and that a date for commencing the paint work will be liaised with Mr Adshead.
- 120.5** hyperfast broadband to the village by B4RN
The Council had not **received** a reply from Giggleswick School regarding the promotion of the concept by holding a public meeting. Cllr Coleman **reported** that the B4RN project Armitstead – Rathmell – Wigglesworth is ongoing and that all costs are paid for by the local community.
- 120.6** Castleberg Hospital update
The Council was **informed** that 900 responses had been received from the public survey on the future of community care services for people living in Craven. The Airedale, Wharfedale and Craven CCG’s Clinical Executive should make the decision on 23rd March, after which the decision will be made in public by 8th May at the meeting of the joint governing bodies.
- 120.7** the Giggleswick Charities tea party 12th May 2018
The Council was informed that Giggleswick Primary School would provide the venue for the Giggleswick Charities tea party on 12th May at 2pm and that pupils will provide some entertainment. The Council **agreed** that Cllrs Airey and Perrings would organise the food, Cllr Perrings would put up the notice and that the clerk would publish the tea party in the Craven Herald for three weeks prior to the event.
- 120.8** CDC: draft Service Level Agreement for Data Protection Officer service
The Council had **received** the draft Service Level Agreement for CDC’s Data Protection Officer service and it **agreed** that it was content with the wording. The Council had also received the current plans for implementation of the GDPR.
- 121. Financial Matters**
- 121.1.** Financial Statement to 31 March 2018
The Council **noted** that the current account was £15.18 in debit, due to an oversight by the clerk. The Council **agreed** to increase the amount that should be left in the account by the end of the month to £500.00. On the **proposal** of Cllr Simpson and **seconded** by Cllr Coleman the Financial Statement was **accepted**.
- 121.2** to approve Annual Account for Finance Year 2017-2018
The Council **resolved** to approve the Annual Accounts for the Finance Year 2017-2018 on the proposal of Cllr Coleman and seconded by Cllr Simpson.
- 121.3** to review parish clerk salary and to consider an increase to NJP SCP 22
The Council reviewed the parish clerk’s salary and **resolved** to increase it to NJP SCP scale 22 to £429.56 per month with effect from 1st April 2018.

121.4 The Council **approved** payment of the following accounts:

	Net	VAT	Total
X2Connect Limited (tel. kiosk paint kit)	£129.00	£25.80	£154.80
M. Hill (clerk's salary)			£429.56
M. Hill (clerk's expenses Q4: January-March '18)			£154.17

The Clerk was **authorised** to transfer the sum of £1,303.71 from the Skipton Building Society Account to the HSBC Bank current account.

121.5 to verify bank statements for 4th quarter of Finance Year 2017-2018

Cllrs Airey and Pryal **verified** the bank statements for the 4th quarter of the Finance Year 2017-2018 and reported that no issues were found.

121.6 to approve payment of £8.00 to recipient of cheque 100016 of 14th February 2018 for HSBC bank misreading of correct amount

The Council had **received** information that HSBC Bank had misread the amount on cheque 100016 and it **approved** the payment of £8.00 to the recipient.

121.7 to note the Practitioners' Guide for 2018/19 and Schedule of Amendments

The Council **noted** the Practitioners' Guide for 2018/19 and Schedule of Amendments

122. **To receive reports on or Notice of Meetings of Other Bodies.**

* notice of parish councillor and Craven District councillor elections on 3rd May 2018

* thank you letter from Settle Area Swimming Pool

* thank you email from Settle Community Library

* thank you letter from St. Alkelda's PCC

* YDNPA: cyclo sportive events

* YDNPA: Agenda for Parish Forum Meeting, 25 April, Grassington

* Parish Survey on Vehicle Activated Speed signs or Speed Indicator Devices and Elan City offers

The Chairman **asked** Councillors to read the information so that it can be considered at the next Parish Council meeting.

* NYCC: temporary road closure Bankwell Road, 19 – 23 March 2018

* NALC Chief Executive's Bulletin 12 (23/03);

* Rural Services Network: Vulnerability Service (Fuel Transport; Rural Economy Spotlight); Weekly Email News Digest (19/03; 26/03; 03/04; 09/04;); Rural Spotlight on heart of village; Rural Opportunities Bulletin

* Local Government Briefing: complying with GDPR: 12 June, London and YLCA training sessions

* Healthwatch North Yorkshire March Newsletter Update

* Keep Britain Tidy: protect heritage lottery funding for parks

* E-brochures and offers from: Earth Anchors; Wicksteed Playgrounds; Fenland Leisure; eibe play

123. **To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.**

There were no other matters determined to be addressed as a matter of urgency.

124. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- Cllr Coleman **reported** that Settle Area Swimming Pool is holding a fund raiser 'live music and supper' event on 13th April at 7.30pm at Settle Rugby Club, during which there will be more information available about the plans for expanding the buildings and adding new facilities.
- Cllr Pryal **thanked** the Council for its support over the years as Parish Councillor.
- Cllr Airey **reported** that the roundabout at Four Lane Ends has been refreshed, but Station Road is awaiting new white lines.
- The Chairman, Cllr Jones, **thanked** the two outgoing Councillors, Cllrs Simpson and Pryal for the dedicated work they have done over the 21 years and 5 years of service to the community respectively. The clerk was asked to write a formal letter on behalf of the Council.

125. To confirm the date of the next parish council meeting

The Council **confirmed** that the Annual Meeting of the Parish Council will be held on Tuesday, the 15th May 2018 at 19.00 hours (7.00pm) in the Parish Rooms, immediately followed by the ordinary Meeting of the Parish Council.

There being no further business to transact the Chairman closed the meeting at 21.10 hours (9.10pm).

M. Hill
Clerk to the Council