

## Giggleswick Parish Council

### Minutes of Meeting 1, held on 11<sup>th</sup> April 2023

This meeting succeeded the Annual Parish Meeting and started at 7.10pm.

#### 15 Minutes for public participation session

There were no members of the public in attendance.

- 1.1 Present:** Councillors Isobel Perrings (Chairman), Sarah Williamson, Colin Coleman, Janet Ewin-Newhouse, Martin Saunders, and Rosie Scott.  
**In attendance:** Parish Council Clerk Marijke Hill.  
**Apologies** for non-attendance: North Yorkshire Council Councillor David Staveley
- 1.2 Code of Conduct and Declaration of Interests**
- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or Other Interests in relation to items on this agenda.
  - b. No requests were made for dispensation in connection with items on this agenda.
  - c. The Council **noted** that, as it had not received a response from the CDC Monitoring Officer in relation to a potential conflict of interest, it had contacted the NYC Monitoring Officer.
- 1.3 Minutes of the Parish Council Meeting**  
 The Council **resolved** that the Minutes of Parish Council Meeting 10, held on 14<sup>th</sup> March 2023 should be **approved** and signed by the Chairman, Cllr Saunders, as a true and accurate record.
- 1.4 Matters from previous meetings not otherwise included on the agenda**  
 The Council **noted** there were no matters from previous meetings not otherwise included on the Agenda recorded.
- 1.5 Reports from County and District Councillor and North Yorkshire Police**
- a. There was no report from North Yorkshire Council Cllr David Staveley.
  - b. The Council had **received** the written police report, which contained 14 incidents during the period between 10 March and 9 April 2023, notably three incidents of burglary at the former Settle Middle School.
- 1.6 Planning**
- a. **Applications**
    - 1 YDNPA: C/31/667 – Householder planning permission for erection of porch to form lobby to entrance of property, 1 Mainsfield Rise, Stackhouse Lane. The Council **agreed** it had no comments to make.
  - b. **Decisions**  
 The Council **noted** it had not received any planning application decisions.
  - c. **Other planning matters**
    - 1 planning application for Little Lords Field – update from working group regarding the S106 biodiversity enhancement areas for planting as well as key areas of habitat/biodiversity enhancements through recovery schemes.  
 The Council was **informed** that a site meeting, discussing the key areas for biodiversity as proposed could not be arranged with the Principal Planner of the developers’ agents, as well as their ecologist, due to Craven District Council’s merge with North Yorkshire Council and their new Planning

Department having to determine their formal position in regards the charging framework for Biodiversity Net Gain off-setting schemes. The Council **agreed** that the working group seek clarification from the developers' agents and report back to the Council at the next meeting.

- 2 The Council had **received** the new YDNPA Local Plan consultation and views sought on potential housing development sites until 12<sup>th</sup> May and **agreed** to not submit a response to the YDNPA, as no sites for housing development were proposed within the parish boundaries.

## 1.7 Reports and updates regarding parish maintenance matters

### a. Harrison Playing Fields:

- The Council had asked County Cllr David Staveley to address the issue regarding the emptying of bins with North Yorkshire Council and make enquiries if the NYC operative would empty the large waste bin near the bus stop. The Council **noted** it had not received a reply and **agreed** to contact County Cllr Staveley again.
- Regarding issues with the fenced off rugby pitch the Council **noted** the reply from the Secretary of the Rugby Club that they regard the pitch at the Lower Fellings as a great asset to both the rugby club and the local community and that the use of the facility gives everyone the chance to play rugby on a regular basis, particularly the mini and junior section. Members of the Rugby Club have completed blocking the gaps under the two gates with meshing wire to stop dogs from crawling under them and into the fenced off area.

The Council discussed the use of the area and **agreed** that the Chairman, Cllr Perrings, contact the Secretary of the Rugby Club again to discuss offering a contract to them to use the fenced off pitch in the winter months only with a view to encouraging other groups to use the area in the summer months.

- The Benches Working Group **reported** that an assessment report on all benches and picnic tables is in progress and will be presented to the Council when finalised.
- The Council had **received** correspondence from the Fields in Trust that they are preparing an order for the Deed of Dedication Commemorative Plaque and **agreed** to have this delivered to the Chairman's home address.
- The Council was **informed** that during a recently held litter pick session, members of the group had found a lot of miniature alcohol bottles and empty e-cigarettes.

### b. street lighting

- 1 The Council had asked County Cllr David Staveley to address the issues regarding LP37 at Otter Rise and LP32 at the staff entrance to Settle College with the NYC Energy and Asset Manager on behalf of the Parish Council and **noted** it had not received a reply. The Council **agreed** to contact County Cllr Staveley again.  
The Council had **contacted** the NYC Energy and Asset Manager for a copy of the contract in which it was agreed that NYC should undertake the street lighting maintenance on behalf of the Parish Council more than a decade ago and **noted** it had not received a reply. The Council **agreed** to contact the Officer again.
  - 2 The Council had **contacted** the NYC Street Light Officer regarding the possible decommissioning of certain Parish Council street lights in order to reduce energy costs and, as it had not received a reply, **agreed** to contact them again.
  - 3 The Council was **informed** that LP7 on Main Street opposite The Mains has been repaired.
- c. broken handrail on steps below Harts Head  
Cllr Williamson **reported** that the contractor will carry out this work soon.

d. fencing around upper perimeter of Giggleswick Quarry

The Council had **contacted** the YDNPA Area Ranger requesting repairs to the upper perimeter of Giggleswick Quarry be carried out due to the tragic incident where a dog fell to its death. The Council **noted** the response from the Giggleswick Quarry landowner that the fence was repaired within a day of the cattle pushing it down in one area by the farmer. There are 29 signs across the top of the quarry warning of the dangers and all walkers are reminded to keep to the path with their dogs on leads. The hillside and quarry are very dangerous and extreme care needs to be taken. The land owner takes the safety of the public very seriously and want people to be responsible by staying away from these dangers.

e. collapsed boundary wall on Stackhouse Lane

The Council had **contacted** the NYC Property Transactions Manager, Property Service, Strategic Resources, regarding the maintenance responsibility for the section of wall from the Stackhouse Lane junction up to just opposite Mansfield Close and, as it had not received a reply, **agreed** to contact them again.

f. further issues relating to NYCC Highways

- 1 The Council **reported** an accumulation of litter on the verges of the B6480 from the Harts Head Hotel to up and over Buck Haw Brow and **agreed** to report this to NYC Highways requesting them to clear the verges as soon as possible.
- 2 The Council was **informed** that a pothole opposite the Swimming Pool has been filled in and that a large pothole just off Penny Bridge on Station Road will be reported to NYC Highways via their website.

## 1.8 Reports and updates on parish matters other than maintenance

a. plans for events to mark the Coronation of His Majesty King Charles III on 6<sup>th</sup> May 2023

The Chairman, Cllr Isobel Perrings, **reported** that a 'wine and cheese' event will be held in St Alkelda Church in the evening of Friday 5<sup>th</sup> May, followed by the lighting of the beacon and fireworks. The Coronation Big Lunch will be held on Sunday 7<sup>th</sup> May in the St Alkelda Church grounds, followed by the Tems Regatta.

b. planting displays for this year in the village

Cllr Martin Saunders **reported** that the planting displays in the village will not be ready for the upcoming Coronation. The Council **agreed** that Cllr Saunders should proceed purchasing hanging baskets and other flower displays, subject to remaining within the allocated budget for this year at £500.

c. initiative to make Giggleswick and Settle a Plastic Free Community

The Council **considered** the initiative to make Giggleswick and Settle a Plastic Free Community and **resolved** to appoint Cllr Martin Saunders on the Plastic Free Settle steering group. The Council **agreed** to support all Plastic Free Communities initiatives in the area and to continue to not use single-use plastic items from its premises and operations.

d. external lighting at Arla Dairy

The Council had written to Arla Dairy regarding the installation of the very bright external lighting, asking them to urgently address this matter by adjusting or screening the lighting in such a way that it only directly illuminates the areas within the factory boundary, as well as reduce the external lights' intensity. The Council **noted** it had not received a reply and **agreed** to contact Arla Dairy again.

## 1.9 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 March 2023 and **noted** the total balance of all accounts as £19,687.77.
- b. Cllr Ewin-Newhouse **verified** the bank reconciliation for the 4<sup>th</sup> quarter of the Financial Year 2022-2023, January to March 2023 and **reported** that no issues have been found.
- c. The Council **approved** the following papers for the Financial Year 2022-2023:
  - 1 Summary of Receipts and Expenditure and it **noted** total Receipts of £27,873 and total Payments of £23,596, resulting in a surplus of £4,277;
  - 2 Annual Accounts 2022-2023 versus Annual Accounts 2021-2022;
  - 3 Annual Bank reconciliation.
- d. The Council **approved** payment of the following accounts for April:-
  - YLCA of £438.00 as membership subscription to 31 March 2024;
  - Timberworks of £1,060.19 for installation of anti slip steps to zip wire at HPF;
  - clerk of £568.40 as salary for April 2023;
  - clerk of £141.85 as expenses for the 4<sup>th</sup> quarter of the Financial Year 2022-2023, January to March 2023.

The Council **noted** payment of £5.00 to HSBC for monthly banking services charges.  
 The Council **noted** receipt of £300 from NYCC as Locality Budget grant towards the costs of replacement of handrail on the steps behind the Harts Head Hotel.  
 The Council **noted** receipt of £509.10 from CDC as Ward Member grant towards the purchase and installation of anti slip steps to the zip wire at HPF.
- e. The Council was **informed** that the new account with Skipton Building Society is operational.

## 1.10 Reports on or notice of meetings of other bodies

- \* NYC: LGR update March 2023; Climate Communications pack
- \* 'thank you' letters received from Settle Area Swimming Pool; Giggleswick PCC; Freda's Community Playgroup for receipt of donation
- \* Settle Area Swimming Pool spring Newsletter
- \* YLCA: White Rose Updates 17/3; 30/3;

## 1.11 Any Matters not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency

There were no Matters as a matter of urgency reported.

## 1.12 Reports / comments on other matters for information only, or for inclusion on a future agenda

There were no other matters reported.

## 1.13 Date and time of the next Parish Council Meeting

The Council **confirmed** the date and time of the next Parish Council Meeting as 9<sup>th</sup> May 2023, immediately after the Annual Meeting of the Council at 7.30 pm in the Parish Room.

There being no further business to discuss the Chairman closed the meeting at 20.28.

**M. Hill**

**Clerk to the Council**