

Giggleswick Parish Council

Minutes of conducted business by Giggleswick Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with the Chairman, Cllr Perrings, and the Vice-Chairman, Cllr Jones, noted as approved by Parish Councillors

Period 2: 15th April 2020 to 12th May 2020

2.1 Cancellation of meetings

- a. The Council noted that the Annual Meeting of the Parish Council, scheduled for 12th May 2020, has been cancelled under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 and that the Annual Meeting of the Council can be held at any time of year, while the Regulations are in force.
- b. The Council noted that the Regulations provide that the offices of Chairman, Vice-Chairman, and the appointment of Parish Council representatives to other bodies continue until the next Annual Meeting of the Council in May 2021 or until such time as the council may determine.

2.2. The Council confirmed that the clerk and RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.

The Council further noted that Councillors considered the recently published government regulations enabling local councils to hold remote meetings, together with the associated legal briefing and advisory guidelines issued by NALC. The Council agreed to continue, for the time being, to conduct the Council's business under the already approved delegated powers and by using email and telephone for consultation. It was also agreed to review the decision regularly in light of the circumstances at the time.

2.3 The Council confirmed the Minutes of the Parish Council's conducted business for period 1 to 15th April 2020.

2.4 To note reports from County and District Councillor and North Yorkshire Police

- a The Council **noted** that, whilst the Government has stated there is £1.6 billion extra for Councils to cope with the virus expenses, NYCC is £50 million short of what is needed.
The Council **noted** that NYCC consider re-opening HWRC sites as fly tipping is increasing. The Council further **noted** that NYCC will re-open 10 out of 20 HWRC sites, chosen to get a reasonable geographic spread and these are also the centres where on-site vehicle and people management is easier and queues of traffic are less problematic. As the Settle HWRC site remains to stay closed, County Cllr Welch wrote to NYCC if they would reconsider this policy and also re-open the Settle HWRC.

The Council **noted** that NYCC will be installing road signs 'Staying Away' from popular tourist sites.

The Council **noted** the planned road closure notification 25244 by NYCC at Storth Gill Lane between 18th and 22nd May 2020 for cable installation.

The Council **noted** the planned road closure notification 25322 by NYCC at Eldroth Road to Settle bypass between 4th and 8th May 2020 for Network Rail to repair a damaged parapet on the railway bridge.

The Council **noted** the planned road closure notification 25446 by NYCC at Settle bypass to Cross Keys Farm, Rathmell between 1st and 5th June 2020 to allow BT to build concrete chambers and install poly duct within the carriageway.

- b** The Council **noted** that District Councillor Richard Welch has reported the fly tipping by travellers at Watery Lane Gildersleets to the CDC Waste Management.
- c** The Council **noted** the North Yorkshire Police monthly incidents report between 5th April to 2nd May, notably one report of burglary of diesel from a horsebox at B6480; one report of RTC of a single vehicle on Craven Bank; eight reports of ASB; one broken down motorbike at B6480; two reports of concern for safety and one report of concern for wildlife.

2.5 Planning

a To note applications received and actions taken

1. CDC: 2020/21538/FUL – demolition of bungalow, green house and garage and provision of community play group and pre-school facility in single-storey new building, the Bungalow, Settle Middle School.

The Council **noted** that the following comments have been sent to the planning authority:

The site in question is located in a rural-edge setting, close to a number of nationally important sites for nature conservation. In view of this, and also the intended educational use of the completed property, the Parish Council would ask whether the applicant might consider including additional design features that would help to maximise its potential to help with nature conservation in the area. The Parish Council would also ask whether the applicant might consider incorporating a wildlife garden with a bird feeding area – which would also provide additional educational potential.

The Parish Council would ask if you could provide more information in relation to how this planning application will fit in to the NYCC masterplan for the site.

In addition, Councillors observe that any development on this site should be subject to an agreement with Settle Pool about the sharing of the land behind the pool as proposed by NYCC.

2. CDC: 2019/21165/FUL – erection of agricultural building and hard standing, construction of access track and (retrospective) works to widen site entrance, earthworks, and native hardwood planting comprising beech, oak, hawthorn, rowan, and holly; creation of pond, Agricultural Building, Land at top of Buckhaw Brow. The Council **noted** that the deadline to submit any revised / additional comments is on or before 15 May 2020.

b To note planning decisions received

1. CDC: 2020/21466/HH – Two storey replacement extension to existing house, Huntworth Farm, Buck Haw Brow To Huntworth: ***granted***

c To note other planning matters received

1. No other planning matters were received.

2.6. To note actions regarding parish maintenance matters

1. Harrison Playing Fields:

- The Council **noted** that the grass cutting contractor reported that the grass inside the rugby pitch area is growing at a much faster rate than the grass elsewhere. The Chairman and the Vice-Chairman **agreed** that the grass in this particular area should be mowed more often and the contractor has been asked to invoice the Council accordingly;
- The Council **noted** that a leak on the water pipe at the footpath between Raines Road and Bankwell Road has been reported to the Engineering Manager at Arla. The Council **noted** that the Engineering

Manager is arranging for a contractor to quote for a repair of the leak and that the condition of the leak will be checked on a regular basis for the time being. A confirmed date for the repair work to be carried out will be agreed with the Council beforehand via email.

2. street lighting: No reports received or actions taken.

3. resurfacing of Station Road:

The Council **noted** that NY County Cllr Richard Welch reported that Station Road from the roundabout at Four Lane Ends to Cammock Lane in Settle is earmarked for full resurfacing for the 2020-2021 financial year.

4. maintenance of Tems Beck

The Council **noted** that the Council has received correspondence regarding maintenance of Tems Beck by riparian owners and a dispute that has arisen with some residents about the amount of weeding that should be carried out in the Beck.

2.7 **To note reports and updates on parish matters other than maintenance**

1. Giggleswick Community Public Access Defibrillator NCPAD314:

The Council **noted** that Cllr Williamson will carry out weekly checks of the Community Public Access Defibrillator, located at Puddle Croft, Church Street until further notice.

2. ownership of the bridge over Tems Street:

The Council **noted** that Mrs Stephenson has been presented evidence by Coles Solicitors that the estate for the late Mrs Cowan owns the footbridge over Tems Beck. The Council **confirmed** that a decision to take ownership of the bridge by the Parish Council is deferred until further notice.

3. contribute to Settle Town Council for allotment improvement:

The Council **noted** that Settle Town Council has been notified that the Parish Council has deferred decision making on this matter until further notice.

2.8 **To note reports regarding Financial Matters received**

1. The Council **approved** the bank reconciliation for the Finance Year 2019-2020.

2. The Council **approved** the Annual Accounts for the Finance Year 2019-2020 and it **noted** that the total receipts amount to £30,409 and the total expenditure amount to £22,831, resulting in a surplus for the year of £7,578.

3. The Council **approved** the Explanation of Variances for the Finance Year 2019-2020.

4. The Council **noted** the Financial Statements, including the bank reconciliation to 30 April 2020.

5. The Council **approved** payment of the following accounts:-

- NYCC for street lighting energy 2019-2020 of £3,473.77;
- G.A. Hewitt and Son for grass cutting HPF in April of £168.00;
- clerk's salary for May 2020 of £476.40;

and it **noted** receipt of £13,250 from CDC as the first instalment of the precept.

6. The Council **approved** Section 1 Annual Governance Statement 2019-2020 of the Annual Governance and Accountability Return 2019-2020.

7. The Council **approved** Section 2 Accounting Statements 2019-2020 of the Annual Governance and Accountability Return 2019-2020.

2.9 The Council noted reports on or notice of meetings of other bodies

- * YDNPA: Rangers supporting CDC to deliver free food parcels to community hubs during the covid-19 lockdown; YDMT coronavirus Community Fund
- * NYCC: covid-19 Bulletin 28 April; 1 May; 7 May; 8 May; Chief Executive note 1 May
- * YLCA: weekly White Rose Update 17, 24 April, 1, 7 May; Election regulations, burials and cemeteries update and webinar on the services of the public works loans board; webinar on grants policies, procedures and powers; electronic programme of training and participative discussion sessions May to June; NALC advice regarding the holding of council meetings
- * CDC: information for the Mutual Aid Groups and CSOs April and May; IOC information
- * Community First Yorkshire: responding to covid-19 – Yorkshire and Humber VCS Resilience Survey; Skipton Covid-19 testing available 2 and 3 May
- * Rural Services Network: the Rural Bulletin 15/04; 21/04; 28/04; 06/05; 12/05; Rural Funding Digest May; rural community working together during covid-19 lockdown

M. Hill

Clerk to the Council