

Giggleswick Parish Council

Minutes of Meeting 2, held on 9th May 2023

This meeting succeeded the Annual Meeting of the Council and started at 7.38 pm. The Chair, Cllr Saunders, thanked former Chair Cllr Isobel Perrings for chairing Parish Council meetings for a period of 10 years.

15 Minutes for public participation session

Mr Kelly participated at item 2.8b external lighting at Arla.

- 2.1 Present:** Councillors Martin Saunders (Chair), Isobel Perrings (Vice-Chair), Paul Bradley, Colin Coleman, Janet Ewin-Newhouse, Rosie Scott, and Sarah Williamson.
In attendance: North Yorkshire Council Councillor David Staveley, Parish Council Clerk Marijke Hill, and one member of the public.
Apologies for non-attendance: none received.
- 2.2 Code of Conduct and Declaration of Interests**
- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or Other Interests in relation to items on this agenda.
 - b. No requests were made for dispensation in connection with items on this agenda.
 - c. The Council **noted** that it had not received a response from the NYC Monitoring Officer in relation to the role of The Council, its Members, and its Proper Officer in case of a conflict of interest, and **agreed** that NYC Cllr David Staveley will address this matter with the Monitoring Officer.
- 2.3 Minutes of the Parish Council Meeting**
 The Council **resolved** that the Minutes of Parish Council Meeting 1 2023-2024, held on 11th April 2023 should be **approved** and signed by the Chairman, Cllr Saunders, as a true and accurate record.
- 2.4 Matters from previous meetings not otherwise included on the agenda**
 Cllr Perrings **reported** on the huge success of the two events held at the Coronation weekend, which started in the evening of Friday 5th May with a ‘cheese and wine’ event in St Alkelda Church at which the ‘crowning of a king and queen’ took place, followed by fireworks on the Harrison Playing Fields. The Big Lunch event took place on Sunday 7th May at the St Alkelda Church grounds, followed by the ‘Tems Regatta’.
- 2.5 Reports from County and District Councillor and North Yorkshire Police**
- a. There was no report from North Yorkshire Council Cllr David Staveley, however, Cllr Staveley participated at various items on the agenda.
 - b. The Council had **received** the written police report, which contained 19 incidents during the period between 9 April and 7 May 2023, all minor in nature.
- 2.6 Planning**
- a. **Applications**
 - 1 YDNPA: C/31/646B – Householder planning permission for erection of double storey side extension, single storey rear extension, front porch and detached garage and gym, Hazeldene, Stackhouse Lane. The Council **agreed** it had no comments to make.

b. Decisions

- 1 YDNPA: C/31/629C – householder planning permission for installation of 2 new velux windows on left hand elevation; and 2 replacement velux windows on right hand elevation (retrospective), Mainsfield, Stackhouse Lane. **Approved conditionally**

c. Other planning matters

- 1 planning application for Little Lords Field – update from working group regarding the S106 biodiversity enhancement areas for planting.
The Council was **informed** that there has not been any communication from the developers' agents and **agreed** that the working group contact them again.

2.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

Emptying os waste bins

County Cllr David Staveley **reported** that negotiations with Waste Management are ongoing. The Council **reiterated** its position that NYC should empty the large bin located near the bus stop on Bankwell Road, as this contains a large amount of dog waste bags. The Council **agreed** to investigate options for the existing three bins in the children play area to be substituted for two wheelie bins in one location, one for recyclable waste and one for general waste, subject to an agreement with NYC that they would empty them.

Fenced off pitch

The Council was **informed** that the rugby club had blocked off the gaps under the two gates with chicken wire, which has been bent upwards to allow dogs crawling under the gates. Cllr Perrings **reported** that the rugby club is aware of this issue and will consider a better construction. Cllr Perrings **reported** that the rugby club would agree to a contract to use the fenced off pitch in the winter months only in order that other sport groups, such as the Junior Football club and the Rounders club, could use the area in the summer months. The Council **agreed** that interested sports clubs should contact the clerk.

Report from the Benches Working Group

An assessment report on all benches and picnic tables is in progress. The Council **agreed** to consider the purchase of a Coronation bench, in replacement of the one which is in disrepair, at the next Parish Council meeting.

Fields in Trust Commemorative plaque

The Deed of Dedication Commemorative Plaque has not been sent by the Fields in Trust.

Removal of earth heap

The Council **noted** that the earth heap, including the elder bush, has been removed by the contractor.

Repair of boundary wall with Raines Road

The Council had **received** correspondence from a resident on Raines Road that the boundary wall, a section of which was knocked down two years ago by the driver of an NHS vehicle, has not been repaired yet. The Council was **informed** that the NHS vehicle was covered by NHS insurance and that it had reported the incident to the Airedale NHS Foundation Trust. The Council was also **informed** that the NHS Community Services had replied that the wall will be repaired by North Yorkshire County Council who then claim from the insurance company. The Council **decided** to contact NYC Highways asking for a repair of this wall as the structural integrity of the wall has been compromised.

Other issues

The Council was **informed** that a group of supervised young people, presumed to be cubs from Settle Scouting were seen picking up litter in the village and on the Harrison Playing Fields. The Council **agreed** to contact Settle Scouting to pass on the Council's thanks and appreciation to all those involved. The Council also **agreed** that the Chairman, Cllr Saunders, write to the local press to raise the profile of Settle Scouting.

b. street lighting

- 1 The Council was **informed** that LP32 at the staff entrance to Settle College has been connected, however, that the new light is flashing. The Council had **decided** to report this to the NYC Street Light Officer for repair and, as it has not received a reply, **agreed** to contact them again. The Council was also **informed** that LP37 at Otter Rise has been repaired.
- 2 Regarding a copy of the agreement that NYC should undertake the street lighting maintenance on behalf of the Parish Council, Members were **informed** that there is no written maintenance contract with NYC and any Town or Parish Council.
- 3 The Council **noted** the reply from the NYC Street Light Officer regarding the possible decommissioning of certain Parish Council street lights in order to reduce energy costs and **decided** to appoint Cllrs Scott, Williamson, and Saunders to consider the options for each street light, such as removing the fuse on a temporary basis, disconnection by ENW, or going to Part Night Operation, and present their report to the full Council in due course.

c. broken handrail on steps below Harts Head

Cllr Williamson **reported** that this work has not been carried out yet. The Council **agreed** to contact the contractor again.

d. litter problem on the B6480 verges

The Council had **reported** the accumulated litter on the verges of the B6480 from the Harts Head Hotel over Buck Haw Brow and on to the A65 to NYC Highways and it **noted** their reply that this falls within the remit of NYC Waste Management and that they will respond directly to the Parish Council.

e. collapsed boundary wall on Stackhouse Lane

The Council **noted** the reply from the NYC Property Transactions Manager in relation to the maintenance responsibility for the section of wall from the Stackhouse Lane junction up to just opposite Mansfield Close that a site visit to inspect the collapsed wall has not been made and that this matter has been passed to the NYC maintenance team. The Council **agreed** that this was an unsatisfactorily reply and **decided** to contact the Property Transaction Manager again, reiterating that, as the structural integrity of the wall is seriously compromised, the steep drop on the other side of the wall would not stop any one going over.

The Council also **decided** to contact Settle College directly and ask for a repair of the section of boundary wall for which they have maintenance responsibility, being going north from opposite Mainsfield on Stackhouse Lane.

f. further issues relating to NYCC Highways

- 1 The Council was **informed** that a pothole just off Penny Bridge on Station Road has been filled in.
- 2 Cllr Perrings **reported** that the white line at the junction of Craven Bank Lane and Church Street is faded. The Council **agreed** to report this to NYC Highways.

2.8 Reports and updates on parish matters other than maintenance

a. planting displays for this year in the village

The Council was **informed** that a flower display as of last year could be supplied by Horticap and Lay of the Land. The Council **agreed** in principle to purchase hanging baskets and other flower displays from these two suppliers, thus supporting a charitable organisation and a local business, subject to remaining within the allocated budget for this year at £500.

b. external lighting at Arla Dairy

The Council had **contacted** Arla Dairy in Settle regarding the installation of the very bright external lighting, and **noted** their reply that they had reduced the intensity and angle of the lights along the riverside of the building, however, this has not had as much impact as Arla were hoping for. The Council was **informed** that the site is still creating a great deal of light pollution as the entire height of the mature trees opposite Arla are fully illuminated, which distorts feeding, growing and reproductive patterns in both plants and animals, particularly salmon, trout and bats are being negatively influenced by the very bright lights. The Council **agreed** that, as the result of Arla's actions so far is only marginal, the Council is not in a position to start a dialogue or negotiate with them to resolve the issue. The Council **decided** therefore, to contact NYC Environmental Health and ask them to carry out a survey of their external lighting in order the light pollution can be contained within existing legal limits.

c. parking issues on Raines Road

The Council was **informed** that in the last two weeks, up to ten vehicles per night have been seen parked on the pavement between Bucks Lane and Style House on Raines Road, some of these are blocking the pavement entirely. The Council **reiterated** its previous stance that parking on the pavement is illegal and seriously inconveniencing pedestrians, including children walking to the nearby schools and it **decided** to contact PCSO Jayne Grace to patrol the area and put up 'park considerably' notices.

2.9 Financial Matters

a. The Council **approved** the Financial Statements, including the bank reconciliation to 30 April 2023 and **noted** the total balance of all accounts as £29,974.33 and **resolved** to transfer £9,000 from the HSBC current bank account to the Skipton Building Society savings account.

b. The Council **approved** payment of the following accounts for May:-
 - G.A. Hewitt & Son of £252.00 for grass cutting of the HPF in April;
 - clerk of £568.40 as salary for May 2023.
 The Council **noted** payment of £5.00 to HSBC for monthly banking services charges.
 The Council **noted** receipt of £12,500 from NYC as first instalment of the precept.

c. The Council **noted** the closure of HSBC Settle Branch on 5th September 2023 and **resolved** to apply for a Business Deposit Card.

2.10 Reports on or notice of meetings of other bodies

- * YDNPA: invitation to Parish Forum meeting (southern parishes) on 18 May, Ingleton. The Council **agreed** that the Chairman, Cllr Saunders, should attend this meeting.
- * PFCC: change of address for the Office of the Police, Fire, and Crime Commissioner for North Yorkshire and York to Harrogate Police Station from 1st June 2023;
- * YLCA: White Rose Bulletins 24/4, 5/5; Law and Governance Bulletin May; NALC Chief Executive's Bulletins; training bulletin

2.11 Any Matters not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency

There were no Matters as a matter of urgency reported.

2.12 Reports / comments on other matters for information only, or for inclusion on a future agenda

1 The Council **noted** the Planned Road Closure Notification on Craven Bank Lane for a period of 1 day on the 9th May 2023 to allow United Utilities to replace a manhole cover and frame.

- 2 The Council was **informed** about a Road Closure on Church Street for a period of 1 week from 10 to 17 May.
- 3 The Council was **informed** that the verges at the Settle College playing fields are cut.
- 4 The Council will consider action regarding acquiring a portrait of King Charles III at the next Parish Council meeting.

2.13 Date and time of the next Parish Council Meeting

The Council **confirmed** the date and time of the next Parish Council Meeting as 13th June 2023 in the Parish Room at 7.30 pm.

There being no further business to discuss the Chairman closed the meeting at 21.53.

M. Hill

Clerk to the Council