

Giggleswick Parish Council
Minutes of Meeting 3, held on 14th June 2022

This meeting succeeded the Annual Parish Meeting and commenced at 7.59 pm.

15 Minutes for public participation session

There were no members of the public in attendance.

3.1 Present: Councillors Isobel Perrings (Chairman), Sarah Williamson (Vice-Chairman), Colin Coleman, and Martin Saunders.

In attendance: District Cllr Robert Ogden, and Parish Council Clerk Marijke Hill.

Apologies for non-attendance received from County Cllr David Staveley.

3.2 The Council **considered** the application received from Elizabeth Fry-Scott as well as the completed Declaration of Interests and **resolved** to appoint Rosie Scott as Parish Councillor by co-option. Cllr Scott **signed** the Declaration of Acceptance of Office in the presence of the Proper Officer.

3.3 Code of Conduct and Declaration of Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or Other Interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with items on this agenda.

3.4 Minutes of the Parish Council Meetings

The Council **agreed** to amend the Minutes of the Annual Meeting of the Council by removing item 7.b: representation to Settle Area Swimming Pool and **resolved** that the amended Minutes and the Minutes of Parish Council Meeting 2, both held on 10th May 2022 should be **approved** and signed by the Chairman, Cllr Perrings, as a true and accurate record.

3.4 Matters from previous meetings not otherwise included on the agenda

No matters from previous meetings not otherwise included on the Agenda were recorded.

3.5 Reports from County and District Councillor and North Yorkshire Police

- a. County Councillor Staveley had sent a written report about NY Highways' installation of off-grid power solutions at their Boroughbridge and Selby sites recently to help decrease reliance on on-grid electricity. If these units are successful at the two locations, there are plans to roll them out across the North Yorkshire Highways network in the future.

The North Yorkshire County Record Office is looking to create a permanent archive of how the Queen's Platinum Jubilee was celebrated across the county.

The Locality Budgets scheme 2022/23 will open to recommendations from County Councillors mid June 2022. Each County Councillor can recommend the allocation of funding to support specific projects or activities that directly promote the social, economic or environmental wellbeing of the communities within their Division. Projects and activities must be lawful and not undermine the Council's or a partner's priorities or service delivery. Each County Councillor has a budget allocation of £10,000 a financial year. Budget allocations cannot be moved between financial years but two or more County Councillors can recommend funding for a single project or activity. The minimum funding which can be recommended for a project or activity is £300 and the maximum is £5,000.

Regarding devolution, a significant meeting has been held to make progress on what a deal between North Yorkshire and York and the Government can look like. If a deal is agreed, which then needs to be voted on by the new Unitary Council, it could lead to a Mayor being elected in May 2024.

- b. District Councillor Robert Ogden **reported** in summary that he was voted in as the Lead Member for Resilient Communities at the final Annual Meeting of Craven District Council.
The Ward Member Grants is a scheme run by the District Council that enables councillors to allocate out small grants to local community groups. The scheme for 2022/2023 is now open and it will be the final opportunity to gain grants from CDC before it is abolished.
Regarding the Lord's Close Development, an update has now been received from the Planning Department Officer dealing with this application. An assessment of the consultation responses has been undertaken and a number of issues have been identified, some of which have been forwarded to the applicant's agent. However, there has been no response from the NYCC Highways engineer and therefore, the Planning Officer has been unable to fully agree any amendments as they could potentially conflict with highway engineering requirements. Regarding timescales this application will be referred to the Planning Committee for a decision in another couple of months before all matters pertaining to the application can be resolved.
At a meeting of the Licensing Committee in May, members voted for a 33% increase on all taxi tariffs, following reports of taxi drivers being left with unsustainable costs after no change for a decade.
- c. The Council had **received** the written police report, which contained 10 incidents during the period between 8 May and 13 June 2022, all minor.

3.6 Planning

a. Applications

- 1 CDC: 2022/24082/HH – Single storey porch/boot room and attached garden room, Grain House Barn, Paley Green Lane. To **note** that the deadline to provide comments is on or before 27 June. The Council **agreed** to notify CDC it had no comments to make.

b. Decisions

- 1 YDNPA: C/31/61D – householder planning permission for siting of timber clad summerhouse in garden, Ridgfield, Stackhouse. **Approved conditionally**
- 2 CDC: 2022/23895/LBC – Rebuilding two stone chimney stacks Location: 2 Belle Hill. **Granted Listed Building Consent**
- 3 YDNPA: notification under the Town and Country Planning Act 1990 Tree Preservation Order No 1 (Giggleswick) 1987 to crown reduction of 1 Sycamore by up to 1.5m and the removal of deadwood located in the grounds of 3, Mainsfield Rise, Giggleswick. **Given consent**

c. Other planning matters

- 1 Section 106 planning gain funds from the development at Little Lords Field
The Chairman, Cllr Perrings, **reported** that an informal meeting between CDC Sports Development Officer, Leisure Consultancy and CDC's contracted consultant, RAE Sport and Leisure Consultants on behalf of the developer, and some Councillors had been arranged. The Council was **informed** that the Planning Gain S106 amount needs to be negotiated, and for this CDC currently use an external consultant who uses a calculation based on the District Council's Local Plan, as well as the Playing Pitch Strategy, the Open Space Strategy and the Built Facilities Strategy to help identify gaps in provision and where the funding should be targeted in the local area.
The Council **agreed** to identify and cost urgent remedial work required on items of play equipment, such as the swings. The Council was **informed** that Mr Petherick will speak to the developer to see if they would agree to an early trigger point in the development to cover the costs of the immediate work required on the items of play equipment and that CDC will check with the Legal Department if there are any issues about agreeing an early trigger point, or multiple trigger points.
The Council **agreed** that discussions, notably about the allocation of S106 monies from this development to Settle Town Council to their allotments, are ongoing.

3.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- Regarding the emptying of waste bins the Council was **informed** that former Councillor Ray Jones has retired from this task and that this is temporarily taken over by the Chairman, Cllr Perrings. The Council **agreed** to contact CDC Waste Management and ask for a strategy to resolve this matter.
- The Council had **received** a representation regarding mess around the waste bins in the children's play area and **ratified** the decision to gratefully accept the resident's offer to put some plywood flaps to fix the openings on the waste bins to stop the birds getting to the bins at no charge to the Council. The Council **agreed** to send a 'thank you' letter to the resident for carrying out this maintenance to the waste bins.
- Regarding the uploading of the 'site visit' videos to the Fields in Trust, the Chairman, Cllr Perrings, **reported** that this is work in progress.
- In terms of Health and Safety issues, the Council had **received** a representation from the resident at The Chase reporting a hole in the middle of the Children's Playground, presumably a rabbit hole. The Council **agreed** to contact the ferreter to come over again as in previous years and also **agreed** that Cllr Scott should be present at the time of ferreting.
- There was no report on the draft Risk Assessment.
- The Chairman, Cllr Perrings **reported** that plants such as dandelions are beginning to grow up through the tarmac of the newly made footpath from the entrance into the Harrison Playing Fields near the Vicarage, leaving bumps on the path. The Council **decided** to report this to the contractor who laid the path.

b. street lighting

- 1 The Council **noted** the reply from the NYCC Street Lighting Officer regarding the repair of LP37 at Otter Rise on Bankwell Road that a new lamp was fitted on 28th February 2022, but as LP37 is still not working, the Officer is intended to visit Giggleswick soon to investigate the reason for the street light's non-function and report back to the Parish Council in due course.
- 2 The Council also **noted** the reply from the NYCC Officer regarding LP32 near Settle College staff entrance to ask ENW for a connection re-quote and action as soon as this is obtained.
- 3 The Council had **received** a representation about some overgrown trees obscuring some street lights and **agreed** to investigate the locations.
The Council was **informed** that LP10 on Church Street is angled in such a way that it prevents residents from sleeping and **agreed** to report this to NYCC Street Lighting Officer.

c. protection of bridge over Tams Beck to Tams Street

There was no further report.

d. parking issues on pavement between Style House and Bucks Lane

The Council had **received** a representation about the action North Yorkshire Police has taken to discourage parking on the pavement between Style House and Bucks Lane and a site visit with the resident has taken place. The Council **agreed** to monitor the parking at this location and take no further action at this time.

e. broken handrail on the steps that lead from the back of the Harts Head Hotel

There was no further report.

f. further issues relating to NYCC Highways

The Council had **received** representations that the verges on all of the exit points onto the A65 are overgrown and in need of clearing for visibility reasons and **agreed** to report this to NYCC Highways.

3.9 Reports and updates on parish matters other than maintenance

None reported.

3.10 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 May 2022 and it **noted** the total balance of all accounts as £20,987.19.
- b. The Council **resolved** to approve payment of the following accounts by bank transfer:-
 - G.A Hewitt and Son of £1,008.00 for grass cutting in May 2022;
 - J. Bownass – Accountancy Services of £135.00 for internal audit services;
 - NYCC of £948.12 for streetlighting maintenance for the year 2021-2022
 - clerk of £518.00 as salary for June 2022;

The Council **noted** payment of monthly banking services charges to HSBC as £6.20.

- c. The Council **approved** the following Annual Governance and Accountability Return papers for the Financial Year 2021-2022:
 - 1 Annual Internal Audit Report;
 - 2 Section 1 – Annual Governance Statement;
 - 3 Section 2 – Accounting Statements;
 - 4 Notice of Public Rights and Publication of Unaudited AGAR
- d. The Council was **informed** that the identification and verification of the newly appointed Councillors as signatories on the bank mandate is in progress.

3.11 Reports on or notice of meetings of other bodies

- * The new Council for North Yorkshire: invitation to attend a second online briefing to update you further on the transition to North Yorkshire Council, the new unitary council for North Yorkshire; and an update on progress towards a new single council for North Yorkshire, Issue 3, May 30, 2022
- * YDNPA: to note that YDNPA, having received one valid nomination for the vacancy of Parish Member to represent the 21 parishes in the Craven West area of the National Park, will be asking the Secretary of State to formally re-appoint Neil Heseltine from the parish of Kirkby in Malhamdale to this position.
- * CDC: consultation on proposals to provide additional electric vehicle charging points and additional overnight parking places order amendments
- * YLCA: White Rose Update 13/5; 20/5; 27/5; 10/6; Craven Branch Annual Meeting 22 June; Conference 23 September; webinar training programme August and September
- * PFCC: North Yorkshire Police, Fire and Crime Commissioner consultation on Fire and Rescue Service Risk and Resource Model
- * Ribble Valley Borough Council: public consultation concerning the production of a new Local Plan for the Ribble Valley. The consultation runs from 26 May until 5pm on 7 July 2022.
- * Council for British Archaeology – Yorkshire Group, aiming to encourage a better understanding of the heritage of our nation.
- * Action on Climate Emergency Settle and Area: renewable energy workshop report for consultation

3.12 Reports / comments on other matters for information only, or for inclusion on a future agenda

The Council **noted** the following items to be included on the agenda for the next Parish Council meeting:

- maintenance on the notice board by Tams Beck;
- maintenance in Tams Beck;

- Giggleswick Women's Institute's proposal to adopt a tree to mark the Queen's Platinum Jubilee 'Green Canopy Initiative'.

3.13 Date and time of the next Parish Council Meeting

The Council was **informed** it would not be quorate on the usual meeting date of the second Tuesday in the month and **decided** to hold the next Parish Council meeting on 19th July at 7.30 pm at the Parish Rooms. The Council **agreed** it would not hold a Parish Council meeting in August of this year.

There being no further business to discuss the Chairman closed the meeting at 21.46.

M. Hill

Clerk to the Council