

Giggleswick Parish Council
Minutes of Meeting 4, held on 11th July 2023

15 Minutes for public participation session

There were no members of the public in attendance.

4.1 Statement by the Chair regarding declaration of interests

The Council **noted** the statement by the Chair, Cllr Saunders, on the matter of pecuniary interests in connection with procedures that were followed at the last Parish Council meeting and **reiterated** the guidance received from the NYC Senior Lawyer (Governance) to the Monitoring Officer as minuted at item 3.2a dated 13th June 2023.

4.2 Present: Councillors Martin Saunders (Chair), Isobel Perrings (Vice-Chair), Paul Bradley, Janet Ewin-Newhouse, and Rosie Scott.

In attendance: North Yorkshire Council Councillor David Staveley for part of the meeting, and Parish Council Clerk Marijke Hill.

Apologies for late arrival received from Cllr Sarah Williamson and for absence from Cllr Colin Coleman.

4.3 Code of Conduct and Declaration of Interests

- a. Cllr Scott **recorded** a Personal Interest in connection with item 4.8a.7 and 4.8a.8: planning application for a change of use of the Parish Rooms to form one dwelling.
- b. No requests were received for dispensation in connection with items on this agenda.

4.4 Minutes of the Parish Council Meeting

The Council **resolved** that the Minutes of Parish Council Meeting 3 2023-2024, held on 13th June 2023 should be **approved** and signed by the Chair, Cllr Saunders, as a true and accurate record.

4.5 Matters from previous meetings not otherwise included on the agenda

The Council **noted** no matters from previous meetings reported.

4.6 Reports from County and District Councillor and North Yorkshire Police

- a. North Yorkshire Council Cllr David Staveley presented a written report and in summary reported that NYC Executive Members approved a new speed management strategy to guide a countywide review of speed limits across towns, villages and rural roads, however, this does not involve the introduction of a 20mph speed limit as the default in every town and village. 20mph limits are fully embedded into this pro-active approach, while ensuring these are not the only option that can be considered to improve road safety, such as traffic calming measures.
 NYC has secured £14.5 million from the Government's Home Upgrade Grant Phase 2 (HUG2) to help 700 homes worst affected by problems such as poor-quality insulation and inefficient heating systems. To qualify for this scheme, residents must be off-grid and have a household income of £31,000 or less, as well as their properties being technically suitable for the measures available and have an Energy Performance Certificate rating of D or below. Residents who are interested in applying to the Home Upgrade Grant can do so on North Yorkshire Council's website at www.northyorks.gov.uk/hug2
 NYC Councillor David Staveley participated at various items on the agenda and also reported that the Ash trees on the Settle side of the Ribble by Bridge End are suffering from ash die-back and will be felled by NYC.
- b. The Council had **received** the written police report, which contained 12 incidents during the period between 10 June and 7 July 2023, all minor in nature. The Council **noted** that the Road Traffic

Collision on Buck Haw Brow, reported at the previous Parish Council meeting, involved a single vehicle that had hit an unknown item on the road.

4.7 The Council **resolved** to approve the following two policy documents:

- a. Councillor-Officer Protocol;
- b. Press and Media Policy.

4.8 Planning

a. Applications

- 1 NYC: ZA23/24973/FUL Change of use of a detached garage into a dog grooming facility, 6 Bankwell Road. The Council **agreed** it had no comments to make.
- 2 NYC: ZA23/25089/HH External alterations including forming Juliette balcony and patio doors, Sandholme Barn, Bankwell Road. The Council **agreed** it had no comments to make.
- 3 NYC: ZA23/24982/LBC Internal alterations, Rallinbrow, Bankwell Road. The Council **agreed** it had no comments to make.
- 4 YDNPA: C/31/654B Householder planning permission for proposed dormers, conversion and partial rebuild of an existing outbuilding to form annexe to house hydrotherapy pool and carer's accommodation, extension and level increase of an existing raised terrace, internal and external alterations and installation of solar panels at Aldby House, Stackhouse Lane. The Council **agreed** it had no comments to make.
- 5 NYC: ZA23/25133/FUL Proposed new agricultural building, Littlebank Bungalow, New Hall, Rathmell. The Council **agreed** it had no comments to make.
- 6 NYC: ZA23/25141/LBC Replace existing windows to south elevation, Bankwell, Bankwell Road. The Council **agreed** it had no comments to make.
- 7 NYC: 2022/23834/FUL Change of use of Parish Rooms to form one dwelling, Parish Rooms, Bankwell Road. The Council **agreed** it had no comments to make.
- 8 NYC: ZA23/25170/LBC Change of use of Parish Rooms to form one dwelling, with demolition of lean-to and internal alterations, Parish Rooms, Bankwell Road. The Council **agreed** it had no comments to make. The Council **agreed** to contact the PCC to provide an update regarding the sale of the building as well as the time scale in order that the Parish Council has ample time to find a meeting room for its future meetings.

b. Decisions

- 1 YDNPA: C/31/667 – Householder planning permission for erection of porch to form lobby to entrance of property, 1 Mainsfield Rise, Stackhouse Lane. **Approved conditionally.**
- 2 YDNPA: C/31/646B – Householder planning permission for erection of double storey side extension, single storey rear extension, front porch and detached garage and gym, Hazeldene, Stackhouse Lane. **Approved conditionally.**

c. Other planning matters

- 1 planning application for Little Lords Field – update from working group regarding the S106 biodiversity enhancement areas for planting.
The Council had **received** a response from the applicant's agents that a qualitative Biodiversity Net Gain approach with the five areas of enhancement as the Council had suggested, is not a feasible option for the applicant as a BNG score is unlikely to be achieved when considering the areas identified, such as hedgehog, swift and tree recovery. Furthermore, if a scheme would not meet or exceed the BNG score that was agreed at the NYC Planning Committee meeting, the agents would have to return to the Planning Committee for reconsideration and it has been raised that NYC Members are unlikely to support the scheme if there was a decrease in the percentage level previously agreed. Therefore, the applicant has been advised to provide greater enhancement of planting on land within the application site as well as in an area of land in the ownership of the joint

applicant. The Council **noted** Members' disappointment as they were led to believe that the applicant's agents were supportive and encouraging of the suggested plans and the Council **agreed** to write to them that Members appeared to have been removed from the consultation process and have been presented with a final decision, thus having wasted valuable time by all parties concerned.

- 2 Summary of response to the YDNPA Local Plan consultation no. 6 – land for housing developments. The Council **noted** that the YDNPA has published a summary of the response to the consultation on the Authority's website and that a small Housing Working Group will be appointed to assess the issues raised in the course of this Local Plan consultation, with a view to making recommendations to a meeting of the YDNPA later this year.

NYC Cllr David Staveley entered the meeting.

4.9 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

Emptying of waste bins

The Council had **received** a proposal from NYC for the emptying of the waste bins that the three bins in the children's play area are to be replaced by a large wheeled bin near the entrance gate into the children's play area, which would then be serviced by NYC. As the arrangement with the waste bin near the bus shelter is to remain as it is, the Council **agreed** to suggest that the operative should empty the waste bin near the bus shelter on their way back from picking up the new wheeled bin from the children's play area.

Purchase of King Charles III Coronation bench

The Council **approved** the payment of £700 to Corido for the purchase of the King Charles III Coronation bench by pro forma invoice.

Repair of boundary wall with Raines Road

The Council had **contacted** the Airedale NHS Foundation Trust for their insurance details and it is awaiting a response. The Council **agreed** to seek a quotation from a minimum of two dry stone wall builders to repair the boundary wall.

Missing top stones from the boundary wall on Bankwell Road

The Council was **informed** that top stones have been pushed over in several places along the boundary wall on Bankwell Road opposite Lords Sports Field and **ratified** reporting this to the Police. The Council **agreed** to seek a quotation from a minimum of two dry stone wall builders to repair the boundary wall.

Other issues

* The Council was **informed** that Tree Tops Forestry has completed the removal and treating of the stumps of the Sycamore trees, which were undermining the boundary wall at Park House, and **agreed** to await a report by TTF if a well established Cherry tree embedded in the wall, needs removing as well.

* The Council **agreed** to set up a volunteer members and residents working party late August or early September to clear the overhanging woody vegetation on the stretch in Tems Beck for which the Council has riparian responsibility as the beck's bank abuts the Harrison Playing Fields.

* The Council had **received** a few representations raising concerns about the lack of strimming in the children's play area and it **agreed** to ask the grass cutting contractor to carry out additional strimming around the items of play equipment, the seating, the fence, the gates and the edges of the paths.

b. street lighting

- 1 The Council was **informed** that it has received a breakdown of the cost per type of street light from the NYC Energy and Asset Data Management Officer and **resolved** to authorise the working group to update the asset list and discuss with the NYC Officer a rebate based on the discrepancies found in

their invoices. As the Council does not have a street light maintenance contract with NYC, the Council **resolved** that Harrison & Cross be consulted about the costs of conversion of assets to suitable LED whether by changing bulbs or by changing lanterns and, if presented, accept a modest fee for the consultation process.

- c. faded lines at junction Church Street and Craven Bank Lane and on Church Street
The Council had **contacted** NYC Highways requesting that the faded white lines at the junction Church Street and Craven Bank Lane and the double yellow lines on Church Street be refreshed and **noted** their reply that they have reviewed the photographs provided and that none of the lines meet their criteria for refreshing. The Council **agreed** to monitor the situation.
- d. broken public footpath sign at ginnel on Bankwell Road
The Council was **informed** that the ‘public footpath’ sign at the end of the ginnel on Bankwell Road by Rallinbrow has snapped at the base, which appeared to be rotten, and has been carried to the Parish Rooms Garden for safety. The Council **agreed** to report this to NYC Paths and request a replacement sign.
- e. other issues relating to NYC Highways
The Council **noted** that no further issues relating to NYC Highways were reported.

NYC Cllr David Staveley left the meeting.

4.10 Reports and updates on parish matters other than maintenance

- a. speeding issues
 - 1 Regarding the B6480 between the A65 and Harts Head Hotel the Council **considered** speeding issues as well as safety issues and **agreed** to ask NYC Highways and NY Police for any quantitative or qualitative data, in respect of this road, one of the main approach routes into the village.
- Cllr Sarah Williamson entered the meeting.
- 2 The Council had **received** representations expressing concerns about speed through the village on Church Street near the Primary School, on Bankwell Road at the blind bend near the Parish Rooms and down Belle Hill. The Council **reiterated** that Church Street, Bankwell Road and Belle Hill all have a 20mph speed limit and **agreed** to reposition the ‘20’s Plenty’ banners to remind drivers.
- b. parking issues
 - 1 on Raines Road
The Council had **contacted** the Police to put up notices on vehicles, parked on the wide pavement at Style House on Raines Road and it **noted** the response from the PCSO that the notices on Raines Road appear to have an affect and that they continue to patrol in the area regularly. The Council **agreed** to monitor the situation.
 - 2 on Church Street
The Council had **contacted** the Police regarding parked vehicles on the double yellow lines on Church Street and it **noted** the response from the PCSO that a note with a warning will be left on the vehicle should it be parked inappropriately, however, that the Police does not enforce or ticket parking on double yellow lines and that this will need to be passed on to the Harrogate Parking Enforcement Agency. The Council **agreed** to monitor the situation.

- c. YLCA training courses attended
The Chairman, Cllr Saunders, **reported** on two YLCA courses, a 'Chair's Discussion Forum' and the Craven Branch Training session, held on 19th June.
- d. YDNPA: Dry Rigg Quarry Natural Environment Fund
The Council **noted** the correspondence it had received from the YDNPA about the Natural Environment Fund, the aim of which is to improve biodiversity and quality of the natural environment within the locality of Dry Rigg Quarry.
- e. planting displays for this year in the village
The Council was **informed** that the WI could not water the extra plants trays in their garden at the swimming pool and that these have now been transferred to the Church grounds.

4.11 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 30 June 2023 and **noted** the total balance of all accounts as £20,003.47.
- b. Cllr Williamson **verified** the bank reconciliation and **reported** that no issues have been found.
- c. The Council **approved** payment of the following accounts for July:-
 - G.A. Hewitt & Son of £756.00 for grass cutting of the HPF in June 2023;
 - North Yorkshire Council of £1,440.26 for street lighting maintenance 2022-2023;
 - Lay of the Land of £70.00 for planted hanging basket;
 - YLCA of £37.00 for Craven Branch training session;
 - Settle Town Council of £475.00 for additional allotment plot fees;
 - clerk of £568.40 as salary for July 2023 and £147.49 for expenses April to June 2023;
 - Tree Tops Forestry Ltd of £1,146.00 for removal of sycamores at boundary wall with private property.
 The Council **noted** payment of £5.00 to HSBC for monthly banking services charges.
 The Council **noted** an erroneous payment made to NYC of £1,602.24 towards their energy 2022-2023 invoice and was **informed** that the overpayment will be refunded soon.
- d. The Council **approved** the Assets Register and **approved** payment of £889.67 to Zurich Municipal for the annual insurance premium.

4.12 Reports on or notice of meetings of other bodies

- * NYC: Local Transport Plan consultation until 11 August
- * YLCA: White Rose Bulletins 16/6, 30/6; invitation to attend the Joint Annual Meeting of the YLCA 2023 on 22 July

4.13 Any Matters not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency

The Council **noted** that there were no matter to be addressed as a matter of urgency reported.

4.14 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. The Council **noted** the Plastic Free Steering Group Minutes of meeting, held on 23 June 2023.
- b. The Council **noted** the Planned Road Closure Notification on Paley Green Lane on 9th July to allow Network Rail to undertake a bridge examination.
- c. The Council **noted** the Definitive Map and Statement Modification Order for footpath 05.21/19 and 05.21/61 Close House Farm consultation until 4th August 2023.

- d. The Council **noted** the review and renewal of NYC subsidised local bus services, such as the 581/583: Kirkby Lonsdale – Settle – Kirkby Longsdale – Bentham circular and the 11: Horton-in-Ribblesdale – Settle – Tosside.
- e. The Council **noted** the letter from Rt Hon Julian Smith CBE MP regarding a community defibrillator funding opportunity and support for Local Authorities public swimming pools.
- f. The Council **agreed** to consider the grass cutting on the verges by the swimming pool at the next Parish Council meeting.
- g. The Council gratefully **received** the new notice board, designed and built by a local student as final study project and **agreed** to consider fixing options and approval of payment of materials at the next Parish Council meeting.
- h. The Council **agreed** to consider a blocking of what appears to be a PROW at Church Street at the next Parish Council meeting after more enquiries are made.

4.15 Date and time of the next Parish Council Meeting

The Council **confirmed** to not hold a Parish Council meeting in August and **agreed** the date and time of the next Parish Council Meeting as 12th September 2023 in the Parish Rooms at 7.30 pm.

There being no further business to discuss the Chair closed the meeting at 21.36.

M. Hill

Clerk to the Council