

Giggleswick Parish Council
Minutes of Meeting 4, held on 19th July 2022

15 Minutes for public participation session

There were no members of the public in attendance.

- 4.1 Present:** Councillors Isobel Perrings (Chairman), Colin Coleman, Martin Saunders and Rosie Scott.
In attendance: County Cllr David Staveley, District Cllr Robert Ogden, and Parish Council Clerk Marijke Hill.
Apologies for non-attendance received from Cllr Sarah Williamson.
- 4.2** The Council **agreed** to defer the appointment of an additional Councillor by co-option to the next Parish Council meeting.
- 4.3 Code of Conduct and Declaration of Interests**
- a. The Chairman, Cllr Perrings, **recorded** a Personal Interest in relation to item 4.7a.3 regarding amended planning application for 41 new dwellings on land at Lords Close.
 Cllr Saunders **recorded** a Personal Interest in relation to item 4.9a.1 regarding parking issues on Church Street.
- b. No requests were made for dispensation in connection with items on this agenda.
- 4.4 Minutes of the Parish Council Meeting**
 The Council **resolved** that the Minutes of Parish Council Meeting 3, held on 14th June 2022 should be **approved** and signed by the Chairman, Cllr Perrings, as a true and accurate record.
- 4.5 Matters from previous meetings not otherwise included on the agenda**
 No matters from previous meetings not otherwise included on the Agenda were recorded.
- 4.6 Reports from County and District Councillor and North Yorkshire Police**
- a. County Councillor Staveley **reported** in summary about the negotiations involved with the Leaders of York, North Yorkshire and Ministers to get the best Devolution Deal, given all the difficult financial headwinds that are currently being faced by Government. More meetings with Civil Servants are planned soon and it is hoped that a deal can be negotiated that brings real economic opportunity to York and North Yorkshire.
 The work around establishing the new Unitary Council continues and the 15 main work streams that are moving the development of the new Council are progressing well.
 Covid is coming back into the news once again as a result of a slight increase in cases nationally, mirrored in North Yorkshire. This increase is being driven by the BA4 and the BA5 sub variants of Omicron, which appear to be more transmissible than the previous variant with a similar type of illness resulting.
 County Cllr Staveley provided an update regarding the lack of water pressure in some parts of the village. It would seem that this is caused by a much higher water intake by Arla Dairy because of an alleged leak in one of their water pipes. United Utilities are working to identify which houses are affected and get this issue resolved.
 Negotiations with NYCC Highways Officers regarding a change of their current winter gritting route to include a loop around the village, are ongoing.

- b. District Councillor Robert Ogden **reported** in summary that the CDC Policy Committee resolved to recognise Craven as a 'District of Sanctuary' for its work in resettling refugees, and will work further with partner organisations to improve the resettling of refugees in desperate need of safety. The new Legacy Sub-Committee will meet over the next few months in order to determine how best to create a legacy for Craven of which we in this district can be proud for many years to come. The Ward Member Grant scheme is open and it will be the final opportunity to gain grants from CDC before it is abolished.
- c. The Council had **received** the written police report, which contained 17 incidents during the period between 14 June and 17 July 2022, all minor.

4.7 Planning

a. Applications

- 1 NYCC: NY/2022/0139/FUL – Erection of wire mesh perimeter fencing with gates to the North of the school site on land at Settle High School And Community College, Staircase Cave To Settle Bridge, Giggleswick. The Council **agreed** to notify CDC it had no comments to make.
- 2 An appeal has been made to the Secretary of State against the non-determination of planning application YDNPA: C/31/659 – full planning permission for erection of 8 No. residential dwellings with associated landscaping and drainage works, Land at Stackhouse Lane. The Council **agreed** it had no additional comments or modification or withdrawal of the Council's previous representation to make.
- 3 CDC: 2021/23539/FUL amended proposal for 41 no. new dwellings, associated landscaping and infrastructure works, replacement sports pavilion, car parking and improvements to sports pitches, Land At Lords Close. The Council **agreed** that the amended proposal is not significantly different from the original and that the Parish Council's concerns regarding the number of houses, the type of housing, the materials to be used and the inadequate infrastructure are not addressed. The Council **decided** to submit the same letter to CDC as the one that was sent in January 2022.

b. Decisions

- 1 CDC: 2022/24082/HH – single storey porch/boot room and attached garden room, Grain House Barn, Paley Green Lane. **Granted**
- 2 CDC: 2022/24111/CPL – Application for a certificate of lawful development to replace existing softwood timber windows with a more durable and weather-proof material (upvc or aluminium) that will not significantly change the appearance of the house, 1 Hunters View. **Approved**

c. Other planning matters

- 1 Section 106 planning gain funds from the development at Little Lords Field
The Council was **informed** that the developer would be prepared to have written into the Section 106 Agreement that, subject to the granting of planning approval, the company will pay a sum of £10,000 from within the play equipment allocation as on the first day the company occupies the Little Lords site to begin the redevelopment works. The Council had **agreed** to obtain a quotation for the replacement of the swings, including remedial ground work, from a minimum of two suppliers.
- 2 The Council **noted** the CDC Flood Risk and Water Management Supplementary Planning Document (SPD) Second Draft Consultation until 8th August 2022 and **agreed** Members would provide any comments before the deadline date.
- 3 The Council **noted** the CDC Green Infrastructure & Biodiversity Supplementary Planning Document (SPD) Second Draft Consultation until 8th August 2022 and **agreed** Members would provide any comments before the deadline date.

4.8 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- Regarding the emptying of waste bins the Council had **contacted** CDC Waste Management and Environmental Health for them to provide their suggested waste management strategy and **noted** that no response has been received so far. The Chairman, Cllr Perrings, **reported** that the waste bin at the bus stop is too heavy to handle and suggested that CDC should provide a wheelie bin at this location. The Council **agreed** that District Councillor Ogden should address these issues.
 - The Council was **informed** that a quotation for the replacement of the swings, including remedial ground works either with grass or wet pour, has been asked from three supply firms. The Council **agreed** to defer discussing any quotations until such time that a response from a minimum of two firms has been received.
 - The Council had **contacted** the ferreter as a number of rabbit holes have been found in the children's play area. The Council **noted** the response that ferrets can only be used during the winter and **discussed** alternative methods.
 - Regarding the uploading of the 'site visit' videos to the Fields in Trust, the Chairman, Cllr Perrings, **reported** that this has been completed. The Council had **received** the draft Deed of Dedication and **resolved** to approve this.
 - The Council was **informed** that the contractor will carry out remedial repair work to the newly installed footpath at the entrance near the Vicarage.
- The Council was **informed** of the Annual RoSPA Play Area Inspection in September for a fee of £70.00 plus VAT and £3.50 plus VAT per additional items over five per play area.
- Regarding Health and Safety issues, the Council was **informed** that the picnic bench has lost some bench seats and **agreed** to make enquires to have the picnic bench repaired or removed.
 - There was no report on the draft Risk Assessment.
 - The Council **noted** one other issue relating to the Harrison Playing Fields as it had received correspondence from the agent representing the developers at Little Lord's Playing Field site to inform the Council that the developers might offer support and contribute funding towards a biodiversity gain scheme, such as a tree planting and/or the creation of a wild flower meadow / area, and suggested that the area of land to the south of the rugby pitch might be appropriate for such a scheme. The Council **agreed** to ask whether the proposed support would only be financial or could be extended to include physical and maintenance support and discuss further at the next Parish Council meeting.

b. street lighting

- 1 The Council **noted** it had still not received a reply from the NYCC Street Lighting Officer regarding the repair of LP37 at Otter Rise on Bankwell Road and the connection to a new LP32 column near Settle College staff entrance and **agreed** that County Councillor Staveley should contact the Officer to ask for an explanation why these two street lights remain unrepaired.
- 2 The Council **noted** it had not received a reply from the NYCC Street Lighting Officer regarding LP10 on Church Street, which is angled in such a way that it prevents residents from sleeping.
- 3 Regarding the overgrown tree, obscuring LP53 on Station Road, the Council **decided** to write to the property owners of Tudor Cottage, from whose garden the evergreen is overgrowing and ask them to trim it.

c. Giggleswick Station

The Council has **received** a representation regarding the state on the steps and entrances to Giggleswick Station and **agreed** to contact Network Rail to remove the moss and debris on the steps and cut back the vegetation at the entrances to Giggleswick Station.

d. assessment of notice boards

The Council was **informed** that the frame of the public notice board by Tems Beck is in need of some maintenance and that the Council notice board on the wall of a property on Church Street should be replaced and relocated. The Council **agreed** to obtain a quotation from a minimum of two suppliers for the replacement of an all weather open public notice board and a lockable Council notice board, both at Tems Beck.

e. maintenance in Tems Beck

The Council **agreed** to defer discussions about the maintenance in Tems Beck to the next Parish Council meeting.

f. clearing of vegetation on all exit points onto the A65 by NYCC Highways

The Council was **informed** that this work has been completed by NYCC Highways.

g. further issues relating to NYCC Highways

The Council was **informed** that NYCC Highways had carried out weed spraying in the village in very close proximity of the Primary School as well as on St. Alkelda's Church wall, an area that is deliberately kept free of weed killing substances. The Council **agreed** to report this to NYCC Highways and ask them that the Council should be notified of any weed spraying in the village in the future to avoid issues.

4.9 **Reports and updates on parish matters other than maintenance**

a. parking issues

- 1 The Council has **received** a representation about parking issues on Church Street, asking to look at the possibility of introducing residential parking permits. The Council **agreed** that parking in the village is increasingly difficult for local people and those visiting the Church with the increasing amount of air bnb and holiday homes, however, the introduction of residential parking permits is a matter for NYCC to decide and the Council was **informed** it is their policy to not issue permits.
- 2 The Council had **received** correspondence from Giggleswick School about parking issues on the roadside of Raines Road and Church Street, where parked cars can cause congestion especially at pick up and drop off times for the local primary school, requesting for yellow lines near the junction. The Council **agreed** to contact Giggleswick School and ask them for more information regarding the people who park in the area as the congestion might be caused by an increased use of the car park opposite the boarding house by staff and pupils. The Council **agreed** that Giggleswick School could refresh the red crossing areas across the road in the area, after checking with NYCC Highways.

b. alleged trespassing over boundary wall between the Harrison Playing Fields and properties 6 to 10 on Tems Street

The Council **noted** correspondence received about alleged trespassing over the boundary wall between the Harrison Playing Fields and properties 6 to 10 on Tems Street.

c. WI proposal to adopt a tree

The Council was **informed** that Members of the Giggleswick Women's Institute have asked the Parish Council if they could sponsor one of the recently planted trees on the Harrison Playing Fields and install a small plaque. The Council **agreed** that the WI can choose a tree, suggest a donation to the Council and let the Council know the draft text on the plaque.

d. YLCA training opportunities

The Council **confirmed** its policy of encouraging and supporting Councillors and Clerk to undertake training courses offered by accredited bodies, including those provided and endorsed by YLCA, in subjects relevant to the Council's business. The Council **agreed** that procedure for approval of

training course attendance to be agreed with the Chairman in advance and the course fee payment then to be approved at the next meeting of the Parish Council.

4.10 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 30 June 2022 and it **noted** the total balance of all accounts as £18,394.04.
- b. The Council **resolved** to approve payment of the following accounts by bank transfer:-
 - G.A Hewitt and Son of £1,008.00 for grass cutting in June 2022;
 - Settle Town Council of £500 for Giggleswick residents to hire allotment plots;
 - clerk of £518.00 as salary for July 2022, as well as £148.77 for expenses for April to June.
 The Council **noted** payment of monthly banking services charges to HSBC as £5.00.
 The Council **noted** receipt of £22.17 from the Skipton Building Society as annual interest.
- c. The Council **verified** the bank statements for the first quarter of the Financial Year 2022-2023, April to June and Cllrs Saunders and Scott **reported** that no issues have been found.
- d. The Council **considered** the renewal of the Parish Council insurance and **resolved** to accept a 5-year Long Term Agreement with Zurich Municipal for an annual cost of £889.67.

4.11 Reports on or notice of meetings of other bodies

- * Airedale NHS Foundation Trust: presentation / briefing on current issues and future developments of Airedale Hospital. The Council **agreed** to contact the recently elected representative from Settle and Mid-Craven Governor and enquire if this presentation / briefing is open to all members of the public.
- * YDNPA: Local Plan 2023-2040 – Consultation number 5 ‘Preferred Options’ until 19th August
- * Settle Area Swimming Pool Annual General meeting 21 July
- * YLCA: White Rose Update 17/6; 24/6; 1/7; 11/7; Joint Annual Meeting 23 July; Conference 23 September
- * PFCC: brief notes from meeting with Zoe Metcalfe; ‘safeguarding’ workshop on 20 June

4.12 Reports / comments on other matters for information only, or for inclusion on a future agenda

The Council **noted** the following item to be included on the agenda for the next Parish Council meeting:

- forming of one or more working groups.

4.13 Date and time of the next Parish Council Meeting

The Council **confirmed** the date and time of the next Parish Council Meeting as 13th September at 7.30 pm in the Parish Rooms and to not hold a Parish Council meeting in August.

There being no further business to discuss the Chairman closed the meeting at 21.30.

M. Hill

Clerk to the Council