

## Giggleswick Parish Council

### Minutes of Meeting 5, held on 27<sup>th</sup> September 2022

The Chairman, Cllr Perrings, paid tribute to Her Majesty Queen Elizabeth II

The Parish Council had expressed its sincere condolences to the King, the Queen Consort and the Royal Family on the passing of Queen Elizabeth II. Our sadness at this time is shared by people across the nation and the globe, as we remember with affection and gratitude the lifetime of service given by our longest reigning Monarch.

The Council join the nation in remembering Her Majesty Queen Elizabeth II and paying tribute to her life of duty, dedication, dignity and compassion.

#### 15 Minutes for public participation session

There were no members of the public in attendance.

**5.1 Present:** Councillors Isobel Perrings (Chairman), Colin Coleman, Martin Saunders, Rosie Scott and Sarah Williamson.

**In attendance:** District Cllr Robert Ogden, and Parish Council Clerk Marijke Hill.

**Apologies** for non-attendance: County Cllr David Staveley

**5.2** The Council **agreed** to defer the appointment of an additional Councillor by co-option to the next Parish Council meeting.

#### **5.3 Code of Conduct and Declaration of Interests**

- a. Councillor Scott **recorded** Personal Interest in relation to item 5.8a removal of earth heap in the Harrison Playing Area at the boundary wall with Well House.
- b. No requests were made for dispensation in connection with items on this agenda.

#### **5.4 Minutes of the Parish Council Meeting**

The Council **resolved** that the Minutes of Parish Council Meeting 4, held on 19<sup>th</sup> July 2022 should be **approved** and signed by the Chairman, Cllr Perrings, as a true and accurate record.

#### **5.5 Matters from previous meetings not otherwise included on the agenda**

No matters from previous meetings not otherwise included on the Agenda were recorded.

#### **5.6 Reports from County and District Councillor and North Yorkshire Police**

- a. County Councillor Staveley **reported** in summary about the launch of the countywide conversation 'Let's Talk' to understand how the public are feeling, what their priorities for their local areas are, and to get their feedback on important consultations to help inform decision-making for the new North Yorkshire Council.

County Cllr Staveley also reported that proposals for a 100% council tax premium to second home owners within the next two years will be considered at a full County Council meeting in order to tackle the affordable housing crisis across the county and bring second homes back into use for local communities.

The number of second homes in the region is undermining the availability of housing for local communities as well as inflating property prices. The introduction of the premium could generate in excess of £14 million a year in additional revenue and would boost to finance key council priorities, including a central aim to use the funding to help introduce more housing in areas particularly affected by the affordability crisis.

The County Council is reminding residents to cut back any hedges or trees on their land that are causing a hazard to the public, such as pavements being obstructed and road signs obscured by overgrown trees and bushes, reducing visibility for road users or prevent people using the road or pavement safely. Residents are also responsible for removing dead or decaying trees and other growth, removing branches that hinder high-sided vehicles or block light from a street light, and making sure roads and pavements are clear of debris from cutting work.

A submission to pursue a devolution deal for York and North Yorkshire was submitted to the Government in 2020 and formal negotiations began at the start of this year. The proposed Devolution Deal has been unveiled. Key features include control of a £540 million investment fund over 30 years; new powers to improve and better integrate local transport; powers to better improve local skills to ensure these meet the needs of the local economy; over £13 million for the building of new homes on brownfield land; £7 million investment to drive green economic growth to be a carbon negative region; powers to drive the regeneration and to build more affordable homes.

- b. District Councillor Robert Ogden **reported** in summary about the passing of Her Majesty Queen Elizabeth II, a bastion of stability, kindness, faith, and service and for so many, the only monarch in our lives. District Cllr Ogden represented CDC and Penyghent Ward at the proclamation of King Charles III in Skipton.  
Craven Refugee Support Network are hosting a Zoom session on 2<sup>nd</sup> November with the help of City of Sanctuary, about the possibilities around Craven becoming a District of Sanctuary.  
The Legacy Sub-Committee has been established for CDC's final year to formally recognise projects, organisations, teams, voluntary groups and individuals who have provided an exemplary service to the District. The deadline for nominations is 6<sup>th</sup> January 2023.
- c. The Council had **received** the written police report, which contained 19 incidents during the period between 15 July and 4 September 2022, mainly minor but notably an incident of criminal damage to a tree and a picnic bench at the Harrison Playing Fields.

## 5.7 Planning

### a. Applications

- 1 CDC: 2021/23488/VAR – Application for variation of condition no. 2 on approved application referenced 2020/22081/FUL, Settle Swimming Pool, Giggleswick. The Council **ratified** its decision it had no comments to make.
- 2 YDNPA: C/31/646A – Householder planning permission for erection of single storey rear extension, second floor above single storey side, proposed porch, and double garage and gym to rear garden at Hazeldene, Stackhouse Lane, Giggleswick. The Council **ratified** its decision it had no comments to make.
- 3 YDNPA: C/31/665 – Householder planning permission for erection of pergola, BBQ station, patio extension, replacement windows and doors, and willow panel wall top for screening (retrospective), 1 Elmhurst Gardens, The Mains. The Council **ratified** its decision it had no comments to make.
- 4 CDC: 2022/24307/FUL – Erection of slurry tank at farm with support base, Low Paley Green, Paley Green Lane. The Council **ratified** its decision it had no comments to make.
- 5 CDC: 2022/24267/HH and 2022/24268/LBC – replacement and repair of boundary treatments to site frontage (resubmission of application number 2021/23208/HH, amended scheme), 2 Pendle View. The Council **ratified** its decision it had no comments to make.
- 6 YDNPA: C/31/666 – Householder planning permission for application of colour render finish to exterior of property, 9 Yealand Avenue. The Council **ratified** its decision it had no comments to make.
- 7 CDC: 2022/24337/HH – Single storey side extension, Scar Top Cottage, Buck Haw Brow. The Council **ratified** its decision it had no comments to make.

**b. Decisions**

- 1 NYCC: NY/2022/0139/FUL – Erection of wire mesh perimeter fencing with gates to the North of the school site on land at Settle High School And Community College, Staircase Cave To Settle Bridge, Giggleswick. **Granted**
- 2 CDC: 2021/23488/VAR – Application for variation of condition no. 2 on approved application referenced 2020/22081/FUL, Settle Swimming Pool. **Granted**
- 3 YDNPA: C/31/646A – Householder planning permission for erection of single storey rear extension, second floor above single storey side, proposed porch, and double garage and gym to rear garden at Hazeldene, Stackhouse Lane, Giggleswick. **Withdrawn.**

**c. Other planning matters**

- 1 Update regarding Section 106 planning gain funds, including biodiversity from the development at Little Lords Field  
The Council was **informed** that, in the event that the planning consent was granted, the allocation figures for the Section 106 planning gain funds for off-site provision, has been agreed between the developer agent and CDC's consultant.  
The Council had **received** correspondence from the developer agent regarding proposals for a biodiversity project in the Harrison Playing Fields and had arranged an informal meeting on 13<sup>th</sup> September. The Council **ratified** the decision to accept the proposals for Biodiversity Net Gain project on the Harrison Playing Fields in principle with all details to be approved by the Council in due course.
- 2 The Council had **received** a NYCC Commons Act 2006 CA6 042 application to record the transfer of a right of common held in gross – Burn Moor (CL211) Right entry 58 and 61 and **noted** it had no comments to make.
- 3 purchase of former NatWest Bank Settle branch property by the North Craven Building Preservation Trust  
The Council had **received** communication from the North Craven Building Preservation Trust about the purchase (subject to survey) of the former NatWest Bank Settle branch by the NCBPT and was **informed** that their proposals are to carry out major renovations to the building. On completion there will be a museum gallery and shop on the ground floor which will signpost The Folly and other local attractions. Above will be 3 No. flats reserved for affordable rented local occupancy. They also propose to supply car parking permits with the flat leases to reduce congestion in Howson's Yard. The Council **agreed** to support these proposals to enable the NCBPT to submit a capital and revenue grant application to the Community Ownership Fund.

**5.7 Reports and updates regarding parish maintenance matters**

**a. Harrison Playing Fields:**

- The Council **noted** that a response from the CDC Waste Management of their suggested waste management strategy regarding the emptying of waste bins has still not been received. The Council **agreed** to ask District Councillor Ogden to address this matter on the Parish Council's behalf.
- The Council had **received** quotations from two supply firms for a replacement of the swings including remedial ground works and **agreed** to make a final decision after determination of the planning application regarding Little Lords Field.
- The Council **resolved** to sign the Fields in Trust Deed of Dedication.
- The Council had **received** a representation that some more weeds are growing through the newly installed footpath at the entrance near the Vicarage and **agreed** to contact the contractor to torch the weed in question.
- The Council had **received** a representation that some top stones from the dry stone boundary wall with Well House have been knocked down, allegedly by people using the earth heap in the children's

play area to climb into the elder tree. The Council **decided** to ask the contractor to provide a quotation for the levelling and removal of the earth heap.

- The Council was **informed** that Cllr Scott has clipped some of the smaller branches of the Hawthorn growing next to the new path by the Vicarage.
- The Council was also **informed** that the mature tree at the bottom of the same path is in need of some maintenance and **agreed** to find out the ownership of the tree and, therefore, maintenance responsibility.
- The Council had **received** the Annual RoSPA Play Area Inspection Report 2022 and **noted** that, apart from the swings to be in need of replacement, no urgent maintenance work on the items of play equipment is required.
- The Council **agreed** to consider carrying out an assessment on all its benches and discuss this at the next Parish Council meeting.
- There was no report on the draft Risk Assessment.
- The Council had **received** correspondence from the owners of Stone Croft, Tems Side, to give permission to use the path from Bankwell Road across the Harrison Playing Fields for the delivery of a garden sauna, involving a Land Rover and trailer and using a mobile hoist to lift the sauna over the wall. The Council **agreed** to give permission as long as the path is reinstated and any damage is made good. The Council gratefully **accepted** an offer for a donation from the owners, which will be used to repair or replace some of the benches.
- The Council **agreed** to contact the grass cutting contractor to trim all the verges as well as pick up two piles of vegetation, cleared from Tems Beck in the Middle Fellings and near Eshtons footbridge.

b. street lighting

- 1 The Council **noted** it had still not received a reply from the NYCC Street Lighting Officer regarding the repair of LP37 at Otter Rise on Bankwell Road and the connection to a new LP32 column near Settle College staff entrance and **agreed** that County Councillor Staveley should contact the Officer to ask for an explanation why these two street lights remain unrepaired.
- 2 The Council had **asked** the NYCC Street Lighting Officer to re-angle LP10 on Church Street, as this street light is directly shining into the resident's bedroom and **noted** the reply that re-angling is not possible with the type of bracket and lantern on LP10. The Officer had provided an option to replace the lantern and add a rear and side shield at an estimated cost of £335 + VAT or, in case the control box on the side of the property will not accommodate a secondary isolation unit, to erect a new control box at an estimated cost of £1,800 + VAT. The Council **agreed** to ask the Officer to be more specific and clarify whether the option to replace the lantern and add a rear and side shield would work.
- 3 Regarding the overgrown tree, obscuring LP53 on Station Road, the Council had **received** a reply from the owners of Tudor Cottage that they had contracted a tree surgeon to trim the tree around the street light.

c. Giggleswick Station

The Council had **received** a reply from Network Rail that they have passed the request for overgrown brambles and weeds to be cut back on the approach to Giggleswick Station to Northern Rail as they manage this station. The Council **agreed** to contact Northern Rail to remove the moss and debris on the steps and cut back the vegetation on the approach to Giggleswick Station.

d. assessment of notice boards

The Council was **informed** that the frame of the public notice board by Tems Beck would only need re-varnishing and **agreed** that the Chairman, Cllr Isobel Perrings, will carry this out. Regarding the

Council notice board on the wall of a property on Church Street the Council **agreed** that Cllr Williamson will provide some cork to be installed on the back to enable easier use.

e. Tems Beck matters

The Council had **arranged** to carry out some cutting back of woody vegetation, as well as the removal of some smaller plants and weeds in Tems Beck along part of the Lower Fellings, where the Parish Council is riparian owner, by a small volunteer group at the end of September. The Council **agreed** to send a ‘thank you’ letter to all people involved.

The Council was **informed** that there might be a problem of over-abstraction from a headwater stream in the summer months, presumably caused by climate change, which may contribute to the beck beginning to run dry in the summer.

f. weed spraying in the village

The Council had **contacted** NYCC Highways about weed spraying in the village in very close proximity of the Primary School as well on St. Alkelda’s Church wall and **noted** the response from the Highways Project Engineer that the length in front of the Primary School, the wall around St. Alkelda’s Church and indeed, a large percentage of the length of Church Street are not on the Highways’ plans to be treated. However, the use of weedkiller on the public highway is considered by Highways necessary as it has a preventative maintenance role. The Council **agreed** to contact them again and ask what weedkiller product was used.

g. verges cutting in the parish

The Council **agreed** to contact the grass cutting contractor to trim the verges in the parish on Raines Road from Beggars Wife Bridge to the footpath across to Bankwell Road; Bankwell Road both sides; the triangle at the top of Belle Hill; the area opposite Pendle View and opposite the swimming pool; Stackhouse Lane right hand side; Riverside path from Kendalmans to Sandholme Close between the fence and the path; the area in front of the bench facing Arla to Sandholme Close.

h. village floral displays

The Council was **informed** that the floral displays used in the Queen’s Platinum Jubilee celebrations have been taken inside for winter protection and **agreed** to add a sum of £500 to next year’s budget.

i. defibrillator

The Council was **informed** that the manufacturer has issued a product recall notice and that the Council’s defibrillator may be affected. Cllr Williamson **reported** that the matter is awaiting the collection of the faulty defibrillator and delivery of a temporary replacement defibrillator.

j. proposal for the resurfacing of Bucks Lane by residents

The Council **noted** that residents of Tems Street and Tems Side would share the cost of resurfacing Bucks Lane.

k. further issues relating to NYCC Highways

Cllr Williamson **reported** the potholes at the top of Belle Hill and a number of residents’ incidents when falling into one of them. The Council was **informed** that Belle Hill is part of the Way of the Roses cycle route, used by many cyclists and **agreed** to report the incidents and the potholes to NYCC Highways, requesting to have them filled up.

Cllr Scott **reported** that some trees on the Riverside Path just before the ginnel that leads to Bankwell Road are overhanging on the path as well as weed on the path in the ginnel itself. The falling leaves could lead to a slippery surface and the Council **agreed** to contact NYCC requesting the trees are trimmed and the weed removed.



## 5.9 Reports and updates on parish matters other than maintenance

### a. parking issues

- 1 Regarding parking issues on Church Street, the Council **decided** it will not pursue writing to the holiday cottages at this time, as parking on the road is a matter for NYCC Highways to address. The Council **agreed** to monitor the situation and consider asking NYCC Highways for action in the Spring of 2023.
- 2 Regarding parking issues on Raines Road, the Council **agreed** to write to NYCC Highways for a small section from the Style car park to the junction with Church Street to be considered for yellow lines as well as allowing Giggleswick School to refresh the red crossing areas across the road, in order to alleviate the existing unsafe congestion, especially at school drop-off and pick-up times.

### b. WI proposal to adopt a tree

The Council **considered** the proposal by the Giggleswick Women's Institute to adopt one of the plum trees at the top end of the children's playground and **agreed** to accept a donation of £100 for the plum tree. The Council also **agreed** to give permission to the WI to install a plaque in front of the tree to commemorate the Platinum Jubilee of Queen Elizabeth II.

### c. invitation to join Settle Town Council devolution working group

The Council had **received** an invitation from Settle Town Council to join its 'devolution working group' and **agreed** to appoint Cllr Coleman to attend the meetings and be part of the conversation.

### d. Airedale NHS Foundation Trust presentation

The Council had **contacted** the Public Governor for Settle and Mid Craven of the Airedale NHS Foundation Trust about a presentation on current issues and future development of Airedale Hospital and **noted** their reply that the NHSFT Board had taken necessary action to transfer the role to another person.

### e. YLCA training opportunities

Cllr Scott **reported** on the successful 2-part training course for new Councillors.

## 5.10 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 August 2022 and it **noted** the total balance of all accounts as £17,738.79.
- b. The Council **ratified the approval of** payment of the following accounts in August:-
  - G.A Hewitt and Son of £756.00 for grass cutting in July 2022;
  - Zurich Municipal of £889.67 for annual renewal of Parish Council insurance;
  - clerk of £518.00 as salary for August 2022

The Council **noted** payment of monthly banking services charges to HSBC as £5.00.  
The Council **noted** receipt of £3,693.19 from HMRC as VAT reclaim for the financial year 2021-2022.
- c. The Council **agreed** to approve payment of the following accounts for September:-
  - G.A Hewitt and Son of £756.00 for grass cutting in August 2022;
  - YLCA of £66.80 for attending councillor training course;
  - PKF Littlejohn LLP of £240.00 for carrying out external audit for the financial year 2021-2022;
  - clerk of £518.00 as salary for September 2022;
  - Playsafety Limited of £126.00 for annual RoSPA Inspection Report 2022, Harrison Playing Fields;
  - Npower of £0.03 for electricity costs for seasonal illuminations Christmas 2021.

The Council **noted** payment of monthly banking services charges to HSBC as £5.00.  
The Council **noted** receipt of £11,000 from CDC as second instalment of the precept.

- d. The Council **noted** the External Auditor Report that the audit of accounts for the year ended 31 March 2022 has been completed and the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and that no other matters have come to the External Auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The Council **agreed** that the Notice of Conclusion of Audit be publicised.
- e. The Council **considered** invoicing the Rugby Club for the hire of the Lower Fellings for the season 2022-2023 and **agreed** to contact them first to enquire if they would still like to use the Lower Fellings for rugby sessions.

#### **5.11 Reports on or notice of meetings of other bodies**

- \* NYCC: Council tax reduction scheme consultation until 18 September; proposed devolution deal; 4<sup>th</sup> update on progress towards a new single council for North Yorkshire; 'Let's Talk' campaign; All Partner webinar 5 October; safeguarding children in North Yorkshire poster and briefing pack; Skipton and Ripon Area Constituency Committee meeting, 1 September, Skipton;
- \* YDNPA: Parish Forum meeting 12 October; Yorkshire Dales National Park Management Plan Annual Forum 4 November; Planning seminar for Parish Councils / Meetings, 20 October by Zoom. The Council **agreed** that the Chairman, Cllr Perrings, should attend this meeting.
- \* CDC: Craven Parishes Liaison Meeting 21 September
- \* Settle Community and Business Hub: Cobra meeting 6 September
- \* Friends of the Dales: annual conference – 'from peat to paddling' 24 September
- \* YLCA: consultation on short term holiday lets until 30 August; White Rose Update 22/7; 5/8; 19/8; 2/9; 16/9; NALC Chief Executive's bulletins; LTN13 'Policing your area'; analysis of parish precepts;
- \* ACE Settle and area: renewable energy workshop report for consultation until 15 August

#### **5.12 Reports / comments on other matters for information only, or for inclusion on a future agenda**

- a. Planned Road Closure Notification on Craven Bank Lane for a period of 2 days between 30<sup>th</sup> and 31<sup>st</sup> August 2022 to allow Yorkshire Water to install a new water supply connection.
- b. CDC Legacy Sub-Committee Nomination Form

#### **5.13 Date and time of the next Parish Council Meeting**

The Council **confirmed** the date and time of the next Parish Council Meeting as 8<sup>th</sup> November at 7.30 pm in the Parish Rooms and to not hold a Parish Council meeting in October.

There being no further business to discuss the Chairman closed the meeting at 21.30.

**M. Hill**

**Clerk to the Council**