

GIGGLESWICK PARISH COUNCIL

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NOTICE OF MEETING 5 and agenda

THERE WILL BE A MEETING OF GIGGLESWICK PARISH COUNCIL ON TUESDAY THE 12th September 2023 at 7.30 pm in the Parish Room, off Bankwell Road.

Prior to the start of the Meeting proper there will be a public participation session of up to 15 Minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

The notice and agenda for this meeting is posted on the Parish notice board and on the Parish Council website at www.giggleswickparishcouncil.co.uk

5.1a To receive apologies for absence given in advance of the meeting

5.1b To consider the approval of reasons given for absence

5.2 Code of Conduct and Declaration of Interests.

- a. To record Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A and B of the code of conduct (Localism Act 2011, sections 30 and 31).
- b. To **consider, decide** and **record** any Councillor's requests for dispensation in connection with any items on this agenda.

5.3 To approve the Minutes of Parish Council meeting 4 2023-2024, held on 11th July 2023.

5.4 To consider matters from previous meetings not otherwise included on this agenda.

5.5 To note reports from North Yorkshire Council and North Yorkshire Police

5.6 Planning

a. To consider the following received planning applications

1 NYC: ZA23/25299/LBC Deconstruct and re-build both chimney stacks using existing stone and mortar techniques, to repair deficits and attempt to rectify damp ingress, 2 Pendle View. To **note** that the deadline to provide comments is on or before 21 September.

b. To note decision received on the following applications

- 1 NYC: ZA23/25063/FUL Proposed garden room in rear garden for part time Chiropody/ Podiatry Practice, Linden House, Station Road. ***Granted***
- 2 NYC: ZA23/25144/CPE Application for a certificate of lawful development for removal of B1 restriction to existing dwelling house, Tarn Barn, Mill Hill Lane. ***Granted***
- 3 NYC: ZA23/24973/FUL Change of use of a detached garage into a dog grooming facility, 6 Bankwell Road. ***Granted***
- 4 NYC: ZA23/25089/HH External alterations including forming Juliette balcony and patio doors, Sandholme Barn, Bankwell Road. ***Granted***
- 5 YDNPA: C/31/654B Householder planning permission for proposed dormers, conversion and partial rebuild of an existing outbuilding to form annexe to house hydrotherapy pool and carer's accommodation, extension and level increase of an existing raised terrace, internal and external

alterations and installation of solar panels at Aldby House, Stackhouse Lane. **Approved conditionally**

- 6 NYC: ZA23/24982/LBC Internal alterations, Rallinbrow, Bankwell Road. **Granted**
 7 NYC: ZA23/25133/FUL Proposed new agricultural building, Littlebank Bungalow, New Hall, Rathmell. **Granted**
 8 NYC: 2022/23834/FUL Change of use of Parish Rooms to form one dwelling, Parish Rooms, Bankwell Road. To **ratify** notifying the NYC Planning Authority that the proposals effectively remove this fully available and independent meeting room, which presents the Council with a considerable challenge of finding somewhere to hold its public, monthly meetings. The loss of the facility is seen by the Council as a step backwards for the community as a whole. **Refused**

c. To note and consider other or additional planning matters

- 1 policy consultation document from NALC on local plans until 22 September 2023.

5.7 To receive reports and updates and consider actions regarding parish maintenance matters

a. Harrison Playing Fields:

- emptying of waste bins;
- WI Jubilee tree;
- quotation for the repair of boundary wall with Raines Road;
- quotation for the repair of boundary wall on Bankwell Road;
- grass cutting and weed strimming;
- other issues relating to the Harrison Playing Fields.

b. street lighting

- 1 LP 49 at Beggar's Wife Bridge removed
 2 LP24 and LP25 on either side of the entrance to the pool car park not working
 3 street light energy reduction survey from Harrison & Cross
 4 other street lighting issues

c. verges cutting

d. Tems Beck matters

- 1 clearance by working party
 2 complaint received from riparian owner
 To **consider** to resolve that item 5.7d2 is considered in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.
 3 To **consider** asking Giggleswick School to reduce the disposition of sand and fertiliser on their fields and to fulfil their obligation as a riparian owner

e. Ribble bank erosion near Memorial Bridge

f. issues relating to NYC Highways

- 1 replacement of 'no vehicles beyond this point' sign on Tems Street

g. installation of notice board

h. telephone kiosk

5.8 To receive reports and consider actions regarding parish and parish council matters other than maintenance

a. speeding issues

- 1 traffic data for B6480

- 2 NYC new approach to managing speed limits
- b. Right of Way behind the cottages on Church Street between the Black Horse Inn and Belle Hill
- c. Railway Station office closures
- d. YLCA whole council training
- e. winter floral displays
- f. Christmas 2023, including request for donation to Settle Town Council to their Lights Switch-On
- g. future use of the Parish Room
- h. plastic free community status
- i. provision of gritting bins

5.9 To note reports regarding Financial Matters

- a. To **note** the Financial Statements, including the bank reconciliation to 31 August 2023 and **note** the total balance of both accounts as £14,188.69.
- b. To **ratify** payment of the following accounts in August:-
 - G.A. Hewitt & Son of £252.00 for grass cutting of the HPF in July 2023;
 - clerk of £568.40 as salary for August 2023;
 To **note** payment of £5.40 to HSBC for monthly banking services charges.
 To **note** receipt of erroneous payment from NYC of £1,602.24.
- c. To **approve** payment of the following accounts in September:-
 - G.A. Hewitt & Son of £252.00 for grass cutting of the HPF in August 2023;
 - A. Fry of £350.00 for the supply of the Council notice board;
 - Harrison & Cross Ltd of £108.00 for carrying out street lighting survey;
 - PKF Littlejohn LLP of £252.00 for the AGAR External Auditor Report 2022-2023;
 - clerk of £568.40 as salary for September 2023;
 To **note** payment of £5.00 to HSBC for monthly banking services charges.
 To **consider** transferring an amount of £2,000 from the SBS account to the HSBC account to cover these payments.
- d. To **note** AGAR 2022-2023 Section 3 External Auditor Report and Certificate and Notice of Conclusion of Audit
- e. To **note** Npower increase of Unmetered Supply tariff as of 1 September 2023.

5.10 To note reports on or notice of meetings of other bodies

- * NYC: Parish Charter;
- * YDNPA: Parish Forums Representations Notes and Briefings Spring 2023; Yorkshire Dales Cheese Festival 3 to 6 October
- * YLCA: White Rose Bulletins 14/7, 31/7, 11/8, 25/8; Law and Governance Bulletins July and August; Annual Review 2022-2023; Training Programme August, September; NALC Executive's Bulletins; Craven Branch meeting 5 October; training programme October to December.

5.11 To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency

5.12 To receive reports / comments on other matters for information only, or for inclusion on a future agenda

- a. To **note** NYC Confirmed Order Notification for Highways Act 1980 Public Path Diversion at Close House Farm, Giggleswick.
- b. To **note** NYC amendment of gritting route by removing Brackenber Lane and including a loop from Raines Road, Church Street, and Bankwell Road.
- c. To **note** notification of RoSPA inspection of the children's play area at the Harrison Playing Fields.
- d. To **note** apology letter from resident regarding damage of boundary wall on Bankwell Road.
- e. To **note** refreshment of white lines by NYC Highways at the foot of Belle Hill.

5.13 The date and time of the next Parish Council Meeting

To **confirm** the date and time of the next Parish Council Meeting as 10th October 2023 in the Parish Rooms at 7.30 pm.

M. Hill

Clerk to the Council