

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE  
10<sup>th</sup> September 2019

**15 Minutes for public participation session**

Settle Town Cllr Balsamini and Assistant Clerk Ian Orton attended the public participation session of the meeting to further inform the Council that STC had applied for a Neighbourhood Grant of £17,000 for the two communities from Locality. This item was further discussed at 323.3b.

Cllr Balsamini asked if STC could distribute leaflets around the Swimming Pool residences regarding the Skateboard facility. This item was further discussed at 324.13.

Mr Orton asked the Council if it would consider supporting the re-introduction of Settle Carnival. The Council agreed that it would support the re-introduction of Settle Carnival if it were to be held at the Swimming Pool car park and in the field behind the Pool, but that permission for such event should be sought from the landowner, NYCC.

**318. Present**

Cllrs Perrings (Chairman), Jones, Airey, Bradley, Davidson, Greenhalgh and Williamson and with the Clerk in attendance.

Apologies have been received from Cllrs Coleman, Ewin-Newhouse and County and District Cllr Welch.

**319. Declaration of Disclosable Pecuniary and Other Interests**

Councillors did not record any Disclosable Pecuniary or Other Interests in relation to items on the Agenda.

**320. Minutes of the meeting held on the 13<sup>th</sup> August 2019**

The Council **resolved** that the Minutes of the Giggleswick Parish Council Meeting held on 13<sup>th</sup> August 2019 should be confirmed and **signed** by the Chairman of that meeting, Cllr Jones, as a true and accurate record.

**321. Reports from District and County Councillor and the Police**

County and district Cllr Richard Welch had contributed to item 324.11 resurface of Station Road. There was no further report from the District and County Cllr Welch. PCSO Jayne Grace had sent a written incidents report and between 9<sup>th</sup> August and 8<sup>th</sup> September twelve incidents were recorded which included 3 incidents of theft and attempted burglary; 3 reports of a road traffic collision and highway disruption; 3 reports of civil dispute and domestic harassment; 1 report of advice given; 1 report of fraud; and 1 abandoned call.

The Community Messaging Craven was circulated.

**322. Matters from previous Meetings not otherwise included on the Agenda**

No matters from previous meetings not otherwise included on the Agenda were reported.

**323. Planning Applications:**

**323.1 Received:**

The Council **decided** it had no objection to or comments on the following planning applications:

- a. YDNPA: C/31/151C – householder planning permission to raise the roof height of the existing dwelling to provide first floor accommodation, Drumochter, Stackhouse Lane
- b. CDC: 2019/20820/HH – erection of garden shed, 12 Lords Close

### 323.2 Decisions

- The following decisions have been **notified** by the relevant Planning Authority:
- a. CDC: 2019/20661/CPL – certificate of lawful development (proposed) to enlarge kitchen, wall-up external door and provide 2 new windows, 7 Sandholme Close: **granted**
  - b. CDC: 2019/20704/LBC – retrospective LBC for retention of replacement of first floor single glazed sash window with Ventrolla double glazed sash window to the north-west (rear) elevation, Well House, Bankwell Road: **granted**

### 323.3 Other Planning Matters

- a. CDC: ENF/03133/2019 discharge of surface water from driveway on Bankwell Road  
The Council had **reported** that mud and rubbish is discharged from the driveway of the new dwelling onto Bankwell Road to Planning Enforcement at CDC. Planning permission condition 6 on 31/2016/17348 states that ‘provision to prevent surface water from the site/plot discharging onto the existing or proposed highway shall be constructed in accordance with the approved details, and maintained thereafter to prevent such discharges’. The Council **agreed** to ask Planning Enforcement of the outcome of their visit to the site in August and monitor the situation.
- b. to receive a further update regarding the preparation of a joint Neighbourhood Plan with Settle Town Council  
Councillors welcomed the opportunity to attend a joint meeting with STC to discuss further the preparation of a joint Neighbourhood Plan, possibly on 16<sup>th</sup> October. The Council **agreed** to ask STC clarification in relation to the application of a grant from Locality for £17,000, being a grant for £9,000 for STC and £8,000 for the Parish Council, whereas the Council has not yet decided it should join. The Council also **agreed** to contact Gargrave Parish Council and seek feedback on the completion of their Neighbourhood Plan preparations.

### 324. To receive reports and reach decisions on various village matters.

#### 324.1 The Harrison Playing Fields

- The Council was **informed** that the appointed handyman to repair the 8 benches has attempted to carry out some of the work on the wooden benches and he will continue when the weather improves.
- The Council **confirmed** its decision to accept the quotation from Mr John Robinson to cut the grass on the Harrison Playing Fields for the remainder of the season for £140 + VAT per cut. The Council had cancelled the contract with Horton Landscapes and their reply was **noted**. The Council **agreed** to ask Mr Robinson to provide a quotation for the strimming of the rougher areas around the whole of the Harrison Playing Fields, including the strip at the bottom of the Lower Fellings.
- The Council had **received** correspondence that some strands of metal wire were sticking out of the tree. Cllr Jones **informed** the Council that the wire has been removed. The Council had also **received** correspondence that a small section of the boundary wall with the Glebe Field has fallen down. Cllr Jones **informed** the Council that this has been reported to Giggleswick School.
- Cllr Bradley **reported** that the new, larger, goals have been installed. The Council **agreed** to purchase a wheel of white rope to strengthen the netting and Cllr Bradley will present these expenses to the Council in due course.
- The Council **noted** the reply from Ms Boswell regarding the use of the Middle Fellings that the YDMT will take away all of their rubbish and that the field will remain open to the public.

- The Council has **received** an update from the owner of Well House that the overgrown ivy will be cut back in November.

**324.2** street lighting matters

There were no street lighting matters to report.

**324.3** to confirm article for the Community News regarding request to NYCC Highways to reduce speed on B6480 and receive an update regarding a public meeting

The Council **confirmed** its decision to approve the text for an article in the Community News. The Council was **informed** that the ‘permanent traffic data point’ described in NYCC Highways email on 3 June as ‘100 yards north of the Mill Hill Lane junction’ and as ‘200 metres north of the junction with Mill Hill Lane’ in their email of 11 July, could not be found by Councillors. The Council **agreed** to make enquiries where this data point is located and also to ask for a reply to hold a public meeting with NYCC Highways officers for them to clarify to the public their decision to not reduce the speed on the B6480.

**324.4** to consider action regarding Tams Beck Maintenance Management information note and to receive update regarding Tams Beck bridges

There was no further report on the matter of choosing a boulder to display the information note. The Council **noted** the reply from NYCC Engineer Bridges and Design Services that the three bridges, Station Road Bridge, Bankwell Road Bridge and the bridge on Church Street, are all physically sound and fit for purpose. Regarding the build up of vegetation, the Council was **informed** that bridge inspections are concerned with the condition and structural integrity of the bridge structure and make no reference to the conveyance capacity of the bridge or the channel immediately upstream, the latter being the responsibility of the riparian owner of the watercourse.

Cllr Jones **reported** that NYCC Highways has commenced to cut back the woody vegetation from along the channel in Tams Beck by Beggar’s Wife Bridge. Some limited use of machinery in the beck had to be used and some 60 crayfish as well as eel and brown trout were relocated by NYCC Ecologist Martin Hammond. The Council **agreed** to reply the above to the resident that raised the issue of possible flooding to the Council a few weeks ago.

**324.5** to receive an update regarding parishioners’ interest for a Village Hall for Giggleswick

The Council **agreed** to approve the text for an advert in the Community News to gauge local residents’ enthusiasm to set up a village hall committee with the aim to manage the process of planning and construction as well as funding and management.

**324.6** to receive an update regarding Ash Die Back in trees on Paley Green Lane

The Council had **reported** Ash Die Back in trees on Paley Green Lane to NYCC Highways and had proposed a site meeting. The Council **noted** that this site meeting was arranged for 19<sup>th</sup> September with NYCC Highways Officer Nik Goodman and NYCC Assistant Arboricultural Officer, Trevor Grigg.

**324.7** to receive an update regarding wild flower verge on B6480

The Council has not received a quotation to trim down and rake off the vegetation on this strip of land. The Council had **received** a representation that the corner of the wild flower verge with The Mains is now overgrowing and is impairing visibility. The

Council **agreed** to keep this situation under review. The Council **confirmed** its invitation to Mr Graham Cleverly to the Parish Council meeting in October. The Council had **received** correspondence regarding wild flowers and daffodil bulbs in verges and gardens and it **noted** that, subsequently, the Giggleswick Gardening Group, has withdrawn its proposal to plant daffodil bulbs on the bank opposite the Memorial Bridge. The Council **reiterated** its support to the GGG for the planting of bulbs on this bank and it **agreed** to write to the GGG to stress that this article was written on author's personal merit and that the Parish Council had not been consulted in any way.

**324.8** to receive update regarding speeding issue on Bankwell Road and to consider action regarding installation of speed tables

The Council **noted** the reply from NYCC Highways that they need to establish the existing speed that vehicles travel through the speed management protocol, after which the survey's data is analysed and most appropriate action is determined. The Council **agreed** to inform residents to complete speed reports each and every time a vehicle is alleged speeding by visiting:

<https://www.northyorks.gov.uk/speed-limits-speeding-and-road-safety-concerns>

**324.9** to receive an update regarding potholes on Belle Hill

The Council had **reported** potholes on Belle Hill and it **noted** NYCC Highways' reply that none of the potholes are at intervention levels for repair.

**324.10** to receive update regarding missing drain cover on Lawkland Road

The Council had **reported** a missing drain cover on the Lawkland Road and it **noted** the reply from NYCC Highways that an order has been raised for the drain cover to be replaced.

**324.11** to receive update regarding resurface of Station Road

The Council had **received** a reply from NYCC Highways to County and district Cllr Welch that the resurfacing of Station Road has not been prioritised for funding in the next two year programme, but that Area 5 Office will continue to propose the location, monitor it and arrange for any temporary repairs to be carried out until such time as Station Road is resurfaced.

**324.12** to receive update regarding pedestrian way on Stackhouse Lane

The Council has not received a reply from NYCC Highways regarding pedestrian safety on Stackhouse Lane close to the junction with the B6480 and the Parish Council's request to extend the roadside pavement from the corner of the B6480 for a distance of 50 metres along the east side of Stackhouse Lane and install double yellow lines to prevent parking on the extended pavement.

**324.13** to receive an update regarding Skateboard facility within the former Middle School site

The Council **agreed** that it has no objection to flyers delivered to residents nearby Settle Swimming Pool regarding the Skateboard facility, without the whole Settle Town Council Newsletter to be delivered.

**324.14** to receive notification from Giggleswick School regarding Fell Running Event

The Council had **received** notification from Giggleswick School regarding the English Schools Fell Running Championships, held on Sunday, 6<sup>th</sup> October.

**325. Financial Matters**

**325.1. Financial Statement to 31 August 2019**

The Council **resolved** to accept the Financial Statements to 31<sup>st</sup> August 2019.

**325.2 to receive External Auditor report and certificate (Section 3 of the AGAR Part 3) for finance year 2018-2019 and to note Notice of conclusion of audit**

The Council **noted** the External Auditor report and Certificate (Section 3 of the AGAR part 3) for the finance year 2018-2019 and the notice of conclusion of audit will be posted on the notice board.

**325.3 The Council approved payment of the following accounts:**

	<b>Net</b>	<b>VAT</b>	<b>Total</b>
G.A Hewitt and Son (grass cutting August)	£280.00	£56.00	£336.00
M. Hill (Clerk's salary)			£466.80
PKF Littlejohn LLP (external auditor fee)	£200.00	£40.00	£240.00

The Council **resolved** to transfer the sum of £1,662.80 from the Skipton Building Society Account to the HSBC Bank account to cover the payments of accounts.

**325.4 to receive information from SBS regarding saving account interest**

**326. To receive reports on or Notice of Meetings of Other Bodies.**

- \* YLCA: White Rose Update August 2019
- \* Clerks & Councils Direct, issue 125, September 2019
- \* CDC: Parishes Liaison meeting, 25 September, Skipton
- \* YLCA: Planning training events in September;
- \* NALC: Chief Executive's Bulletin 16 August; 23 August; 6 September
- \* Rural Services Network: The Rural Bulletin 20/08; 23/07; 28/08; 03/09; 10/09; Rural Funding Digest September 2019
- \* Northern Gas Networks update August 2019
- \* Play Ground e-brochures and flyers from: Earth Anchors; Wicksteed;
- \* YLCA: consultation on proposed reforms to permitted development rights to support the deployment of 5G and extend mobile coverage
- \* NALC: Policy Consultation E-Briefing 09-19 Independent Review Into Local Government Audit

**327. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.**

There were no matters as a matter of urgency reported.

**328. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda**

- Cllr Jones **reported** potholes at the junction of The Mains with the B6480 as well as overhanging vegetation onto the pavement from the Swimming Pool to Settle Bridge. The Council **agreed** to report these two issues to NYCC Highways for repair and strimming respectively.
- Cllr Bradley **suggested** to share information between Councillors in a different way than by email. The Council **agreed** in principle to set up a WhatsApp group on a voluntary basis.

- Cllr Williamson **informed** the Council about one more community project for Y10 pupils at Giggleswick School and the Council **agreed** that Cllr Williamson could forward this to the School.
- Cllr Airey **informed** the Council that a near neighbour to Southlands on Station Road had reported the state of disrepair of the property to CDC Planning Enforcement.

**329. To confirm the date of the next parish council meeting**

The Council **confirmed** the date of the next Parish Council Meeting as Tuesday, the 8<sup>th</sup> October 2019 at 19.30 hours (7.30 pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 21.35 hours (9.35 pm).

M. Hill  
Clerk to the Council