

Giggleswick Parish Council

Minutes of Meeting 6, held on 10th October 2023

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation

Mr Horrocks raised concerns regarding the recent noise pollution at the Black Horse Inn. The Council discussed this matter further at item 6.9i.

Mr Kelly raised continuous concerns regarding the external lighting at Arla. The Council discussed this matter further at item 6.9h.

6.1 Apologies for absence given in advance of the meeting.

a Present: Cllrs Martin Saunders (Chair), Paul Bradley, Colin Coleman, Janet Ewin-Newhouse, Rosie Scott, and Sarah Williamson.

In attendance: NYC Councillor David Staveley for part of the meeting, PCSO Julia Runciman for part of the meeting, and Parish Council Clerk Marijke Hill.

Apologies for absence given in advance of the meeting by Cllr. Isobel Perrings.

b Members of the Council have been notified of the reason for absence of Cllr Perrings and **approved** the reason given.

6.2 Code of Conduct and Declaration of Interests

a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or any Other Interests in relation to items on this agenda.

b. No requests were received for dispensation in connection with items on this agenda.

PCSO Julia Runciman presented the police incidents report and then left the meeting.

NYC Cllr David Staveley reported that there was no written report and left the meeting.

6.3 Minutes of the Parish Council Meeting

The Council **resolved** that the Minutes of Parish Council Meeting 5 2023-2024, held on 12th September 2023 should be **approved** and signed by the Chair, Cllr Martin Saunders, as a true and accurate record.

6.4 Matters from previous meetings not otherwise included on the agenda

The Council **noted** no matters from previous meetings reported.

6.5 Reports from County and District Councillor and North Yorkshire Police

a. PCSO Julia Runciman had presented the police incidents report earlier in the meeting, which contained 11 incidents during the period between 10 September and 6 October 2023, notably the incident of a dog bite at the Harrison Playing Fields and reported that the Police is asking for information in relation to this incident.

The Council raised concerns regarding inappropriate parking on the pavements on Raines Road and Church Street and the PCSO will continue to put up notices to warn people not to obstruct the pavements. Regarding the parking of vehicles on double yellow lines, the Council was advised to contact the Harrogate Parking Enforcement Agency for enforcement and ticketing.

b. There was no written report from North Yorkshire Council Councillor David Staveley.

6.6 Planning

a. Applications

- 1 NYC: ZA23/25309/FUL Retrospective covering of midden, Rome Farm Yard, Rome Farm, Storth Gill Lane. The Council **agreed** it had no comments to make.
- 2 YDNPA: C/31/664C Section 73 application for variation of Condition 2 of C/31/664A (Full planning permission for erection of a replacement dwelling (to replace steel framed bungalow), in respect of increase to the height of the dwelling by 270mm, Galadale, Stackhouse Lane. The Council **agreed** it had no comments to make.
- 3 NYC: ZA23/25355/TCA to fell T1 Sycamore, Rallinbrow, Bankwell Road. The Council **agreed** it had no comments to make.

b. Decisions

None received.

c. Other or additional planning matters

- 1 The Council **noted** the decision on the following planning application:
NYC: ZA23/25170/LBC Change of use of Parish Rooms to form one dwelling, with demolition of lean-to and internal alterations, Parish Rooms, Bankwell Road. **Refused**

6.7 The Council **agreed** to approve the following policy papers

- a Standing Orders
- b Financial Regulations
- c Record Management
- d Code of Conduct 2023
- e Complaints Policy

6.8 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

RoSPA Inspection Report 2023

The Council has **received** the RoSPA Inspection Report 2023 and **noted** that the one-bay, two-seat junior swing need urgent attention. The Council **decided** to remove the junior swing and the structure immediately and to ask the Inspector for an estimate of costs of all outstanding maintenance matters on the other items of play equipment and a list of contractors in the area.

repair of boundary wall at Raines Road and Bankwell Road

The Council was **informed** that Walker Loughlin Projects intend to repair the boundary wall with Raines Road and the boundary wall at Bankwell Road soon.

Use of Lower Fellings by Rugby Club and Junior Football Club

The Council had **received** correspondence from the Chair of the NR Rugby Union FC, Gavin Davidson about the Settle Junior Football Club's intention to use the Lower Fellings on some Saturday mornings throughout the winter. The Council **agreed** unanimously to support such collaboration between local sporting clubs. The Council **resolved** to charge the usual fee of £350 to the rugby club for the hire of the Lower Fellings for the season 2023-2024.

Other issues

The Council had asked Walker Loughlin Projects to install the new notice board and also move the new bench and **ratified** that the bench is to be chained on a flagstone.

b. street lighting

- 1 The Council was **informed** that the column and light at Beggar's Wife Bridge, LP49, was removed by ENW, after the resident, in whose garden the column was located, had reported that the pole was

rotten at the base. The Council **resolved** to ask the NYC Street Light Officer for a quotation to erect a new column and light as near to the previous location as possible.

- 2 The Council had **contacted** Harrison & Cross to convert LP24 to LED and investigate LP25 and the Council is awaiting a reply.
 - 3 Regarding other street lighting issues, the Chair, Cllr Martin Saunders, **reported** that LP 19 is located in the Harrison Playing Field and that Harrison & Cross deem this light not accessible for any repair. The Council **agreed** to not take action at the present time but wait until the light is faulty, at which time it will consider contacting the NYC Street Light Officer to carry out a repair on the existing pole.
- c. hedge trimming on outlying verges in the village
The Council **agreed** to ask R.B. Askew Contracting Ltd in Lawkland to carry out the hedge trimming on outlying verges in the parish, such as Paley Green Lane, Craven Bank Lane from the A65 to Giggleswick Chapel, the verges from the crossroads to just past Armitstead Hall, and Stackhouse Lane.
 - d. Tems Beck matters
The Chair, Cllr Martin Saunders, **reported** that a planned on-site meeting with members of the Ribble Rivers Trust has been arranged on 25th October and other Members of the Council were invited to attend. Cllr Bradley presented a link to the Channel Management Handbook, promoting good practice for flood risk management, as well as the extended guidance summary. The Council **agreed** that RRT could coordinate a collaborative approach with riparian owners, land owners, the EA, the Parish Council and other bodies to discuss a positive, consistent and sensitive way forward for managing and caring for Tems Beck, thus trying to find a vehicle for taking forward the views of all interested parties, whilst maintaining the Council's neutrality.
 - e. Ribble bank erosion near Memorial Bridge
The Council had **contacted** NYC Paths in connection with the worsening condition of the erosion on the Ribble bank near the Memorial Bridge and **noted** their reply that the erosion is not on a recorded public footpath and that, therefore, this is not their responsibility. The Council was advised that this is the landowner's responsibility. The Council had asked the Paths Team to forward its correspondence to the correct maintenance team at NYC, as they are the landowner, and it is awaiting a response. The Council **agreed** to also contact the Maintenance Manager at Settle College, in an effort to raise awareness and take any necessary action, the least of which would be to warn people of the dangers.
 - f. Tems Street bollard and signage
The Chair, Cllr Martin Saunders, **reported** on a site meeting on Tems Street in the vicinity of the missing sign with NYC Cllr David Staveley to discuss the issue regarding vehicles accessing onto Church Street over the slate bridge. NYC Cllr Staveley has asked NYC Highways if they would consider adjusting the signage at the head of Bucks Lane to reflect the fact that there is a 'no through' road and limited access. The Council is awaiting further updates from NYC Cllr Staveley with respect to the replacement 'no entry' sign or the alternative solution of a bollard, indicating restricted access.
 - g. other issues relating to NYC Highways
The Council **noted** no other issues relating to NYC Highways reported.

6.9 Reports and updates on parish matters other than maintenance

a. speeding issues

- 1 Regarding the missing '20's Plenty' banners, the Council **agreed** to ask for a quotation for the replacement of two new banners to remind drivers that Bankwell Road, Church Street and Raines Road all have a 20mph speed limit.
- 2 The Council had **received** correspondence from the Giggleswick School English Schools Fell Running Championship organiser, raising concerns again about the main road crossing for the participants as vehicles continued to drive at speed from Buck Haw Brow. The Council **agreed** to ask Cllr Williamson for the Community Traffic Management Report.
Regarding the correspondence received from the NYC Executive Member for Highway and Transport, Cllr Keane Duncan, the Council **decided** to make enquiries how to generate a proposal to NYC regarding a planned speed limit review that NYC could consider to undertake on the B6480. The Council **agreed** to contact NYC Highways to request a review of their decision in the Spring of 2020 to not implement speed calming measures, such as a 40 mph buffer zone, roundels on the road, speed reduction signs at 100 yards intervals, as well as measures to make the road safer, such as installation of all damaged reflectors; and repositioning of the 30 mph sign to past the two footpath crossings.
- b. Right of Way behind the cottages on Church Street between the Black Horse Inn and Belle Hill
The Council had **contacted** the NYC Public Right of Way department for them to investigate the blocked right of way behind the cottages on Church Street and **noted** their reply that the footpath behind the Flags Cottages appears to have been unavailable for the last 20 years or more.
- c. YLCA whole council training
The Council had **received** correspondence from the YLCA Local Councils Advisory and Training Officer that all sessions are booked but that they are offering to agree on a mutually convenient date with the Council for a face-to-face session in March 2024 any daytime or early evening such as 5 to 8 pm. The Council **agreed** to reply that we would like a face-to-face training session from April 2024 onwards in the early evenings a little later than the proposed 5 to 8 pm.
- d. winter floral displays
The Chair, Cllr Martin Saunders, **reported** that an order has been placed with Horticap for a total of 80 winter flowering plants for the cross.
- e. Christmas 2023
There was no further update.
- f. future use of the Parish Room
The Chair, Cllr Martin Saunders, **reported** on ongoing discussions regarding the possibilities with respect to establishing a Village Hall with the Trustees of Freda's Playgroup and other community groups, as well as individual residents who have a historical link or an interest in the concept. NYC is still in negotiations with Freda's Playgroup with a view to extending their lease for a longer period than the 50 years that has been offered. The Council **agreed** that Cllr Saunders should continue these discussions and report back to the Council in due course.
- g. gritting of footpaths in the village
The Council was **informed** that NYC does not provide gritting on footpaths.

h. external lighting at Arla

The Council had **received** correspondence regarding progress on the external lights at Arla, overspilling the river and into the village and was **informed** that most, but not all, of the lights have been re-angled or shielded to the extent that the light pollution is greatly reduced.

The Council **agreed** to contact the EHS Specialist at Arla asking for the findings of their 'Lighting Pollution Action Plan' as well as if they would consider turning off some, or possibly all of the lights that still shine more brightly than the ones that have been re-angled or shielded.

i. noise pollution at the Black Horse Inn

The Council had **received** a number of representations from residents about the excessively loud music coming from the yard outside the Black Horse Inn in the evening of 30th September. The Council considered the options and **agreed** to contact the landlord of the Black Horse Inn to consider playing their music indoors instead of outdoors as well as inviting them to visit the North Yorkshire website to be informed how to reduce noise pollution ahead of organising any future events.

j. update regarding recent complaint received

The Chair, Cllr Martin Saunders, **reiterated** that the nature of part of the complaint is such that the complainant should be advised to submit the complaint to the NYC Monitoring Officer as they are the relevant Principal Authority to consider an investigation. The Council **agreed** to now reply to the resident in respect of all three parts of the complaint as received by the Council.

6.10 Financial Matters

a. The Council **approved** the Financial Statements to 30 September 2023 and **noted** the total balance of all accounts as £25,253.29.

b. Cllr Bradley **verified** the bank reconciliation to 30 September and **reported** that no issues have been found.

c. The Council **approved** payment of the following accounts for October:-
 - G.A. Hewitt & Son of £252.00 for grass cutting of the HPF in September 2023;
 - Play Safety Ltd of £132.00 for Annual RoSPA Inspection of HPF;
 - clerk of £568.40 as salary for October 2023 and £135 as expenses for July to September.
 The Council **noted** payment of £5.00 to HSBC for monthly banking services charges.
 The Council **noted** receipt of £100 from the Giggleswick WI as donation for adopting a tree in HPF.
 The Council **noted** receipt of £12,500 from NYC as 2nd instalment of the precept.

6.11 Reports on or notice of meetings of other bodies

* NYC: Statutory Notice – Hackney Carriage Zones

* YDNPA: Autumn Parish Forum 25 October

* YLCA: White Rose Bulletins 22/9, 6/10; D-Day 80 on 6th June 2024; Law and Governance bulletin September; NALC Executive's Bulletins

6.12 Any Matters not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency

The Council **noted** that there were no matter to be addressed as a matter of urgency reported.

6.13 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. The Council **agreed** to consider the draft budget for the financial year 2024-2025 at the next Parish Council meeting.
- b. The Council **agreed** to consider painting the top of the metal gate at the entrance to the Harrison Playing Fields near the Vicarage at the next Parish Council meeting.

6.14 Date and time of the next Parish Council Meeting

The Council **confirmed** the date and time of the next Parish Council Meeting as 14th November 2023 in the Parish Rooms at 7.30 pm.

There being no further business to discuss the Chair closed the meeting at 22.20.

M. Hill

Clerk to the Council