

Giggleswick Parish Council
Minutes of Meeting 6, held on 8th November 2022

15 Minutes for public participation session

There were no members of the public in attendance.

- 6.1 Present:** Councillors Isobel Perrings (Chairman), Colin Coleman, Martin Saunders, Rosie Scott and Sarah Williamson (late attendance).
In attendance: County Cllr David Staveley, and Parish Council Clerk Marijke Hill.
Apologies for non-attendance: District Cllr Robert Ogden
- 6.2** The Council **agreed** to appoint an additional Councillor by co-option and Cllr Janet Ewin-Newhouse signed the Declaration of Acceptance of Office.
- 6.3 Code of Conduct and Declaration of Interests**
- a. Councillor Williamson **recorded** Personal Interest in relation to item 6.7c1 proposed biodiversity project by the developers of Little Lords Field.
 - b. No requests were made for dispensation in connection with items on this agenda.
- 6.4 Minutes of the Parish Council Meeting**
 The Council **resolved** that the Minutes of Parish Council Meeting 5, held on 27th September 2022 should be **approved** and signed by the Chairman, Cllr Perrings, as a true and accurate record.
- 6.5 Matters from previous meetings not otherwise included on the agenda**
- 1 The Council **decided** to report three maintenance matters for which Giggleswick School carries responsibility regarding strimming back further the Yew hedge opposite Brookside, trees overhanging the path on Tams Side from the garden in Style House, and overgrown vegetation on the path between Sandholme Close and Lords Close, and **agreed** to contact the Bursar at Giggleswick School.
- 6.6 Reports from County and District Councillor and North Yorkshire Police**
- a. County Councillor Staveley **reported** in summary about the ‘Let’s Talk Money’ campaign, which encourages people to let NYCC know which services people feel are most important to them before the new council's budget is agreed and put forward their ideas for savings. The ‘Let’s Talk Devolution’ consultation about devolution for York and North Yorkshire, which could bring about important change in our region, is open until 16 December 2022.
 County Councillor Staveley still has funds available for applications under the Member Locality Budget scheme. Further details at localitybudgets@northyorks.gov.uk
 County Councillor Staveley also **presented** the Airedale General Hospital Structural Safety Update in which the Chief Executive explains that Airedale has the largest extent of Reinforced Autoclaved Aerated Concrete (RAAC) in the walls, floors and ceilings at 83% and it is the only hospital in the country to have identified significant deficiencies in its load-bearing structural frame. Structural engineers have advised the building must be replaced by 2030, leaving just seven years to deliver this major project and secure the future of Airedale General Hospital. The Trust has been allocated funding to structurally support the current building up to 2025.
 County Councillor Staveley also **reported** the completion of the Enterprise Centre at Langcliffe Quarry, which has been transformed from a former waste management depot to a modern, flexible business space, featuring a range of business units extending from 1,000 to 8,000 square feet, expected to support around 30 full-time equivalent jobs. Businesses occupying the facility will have the opportunity to benefit from fast, reliable connectivity from B4RN’s full fibre symmetrical gigabit

broadband network. The scheme will also support preservation of the historic Hoffman Kiln and wider site through a long-term conservation management plan.

- b. District Councillor Robert Ogden **reported** in summary that funds are still available under the Ward Member Grants scheme for Parish Councils and local community groups to gain grants from CDC before it is abolished.

Craven Refugee Support Network have been hosting a Zoom session on 2nd November with numerous people attending. CDC has decided to join the District of Sanctuary Scheme and Cllr Ogden is looking forward to working with councillors and officers on refugee support in our area. The Legacy Sub-Committee has been established for CDC's final year to formally recognise projects, organisations, teams, voluntary groups and individuals who have provided an exemplary service to the District. The deadline for nominations is 6th January 2023.

- c. The Council had **received** the written police report, which contained 11 incidents during the period between 7 September and 6 October 2022, all minor.

6.7 Planning

a. Applications

- 1 YDNPA: C/31/664A – section 73 application for variation of Condition 2 of C/31/664 & C/31/664/MNR1 (Full planning permission for erection of a replacement dwelling (to replace steel framed bungalow) in respect of change in the design to provide living accommodation at first floor and bedroom accommodation at ground floor level, Galadale, Stackhouse Lane. The Council **agreed** it had no comments to make.
- 2 CDC: 2022/24436/TCA – Copper beech tree. We wish to raise the crown to remove low hanging branches which are sweeping the outhouse building and growing very close to telephone cables. We do not know if a TPO exists for this tree, Well House, Bankwell Road. The Council **agreed** it had no comments to make.
- 3 CDC: 2022/24350/FUL – Replacement of existing single glazed timber framed and aluminium framed sliding sash and casement windows with composite UPVC double glazed. Replace 2 no. fire doors. Castleberg Hospital, Raines Road. The Council **agreed** it had no comments to make.
- 4 YDNPA: C/31/637B – householder planning permission for erection of first floor extension to existing garage to form office above and installation of electric vehicle charging point to front elevation, 4, Meadow Rise. The Council **agreed** it had no comments to make.

b. Decisions

- 1 CDC: 2022/24307/FUL – Erection of slurry tank at farm with support base, Low Paley Green, Paley Green Lane. **Granted.**
- 2 YDNPA: C/31/665 – Householder planning permission for erection of pergola, BBQ station, patio extension, replacement windows and doors, and willow panel wall top for screening (retrospective), 1 Elmhurst Gardens, The Mains. **Approved conditionally.**
- 3 YDNPA: C/31/666 – Householder planning permission for application of colour render finish to exterior of property, 9 Yealand Avenue. **Granted.**
- 4 YDNPA: C/31/637A – householder planning permission for erection of first floor extension to existing garage to form office above and new electric vehicle charging point to the front elevation at 4 Meadow Rise. **Withdrawn.**
- 5 CDC: 2022/24337/HH – Single storey side extension, Scar Top Cottage, Buck Haw Brow. **Granted.**

c. Other planning matters

- 1 Update regarding the biodiversity project funds from the development at Little Lords Field

The Council had **received** further detail from the developer agent in relation to the establishment and the management plan of the biodiversity project at the Harrison Playing Fields and **agreed** to seek independent advice from two local specialists.

6.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- The Council **noted** the response from the CDC Waste Operations & Transport Manager asking the Council for further details about the emptying of the four litter bins. The Council had **agreed** to reply that all four litter bins are emptied personally by the Chair, Cllr Perrings, every week during the summer months and once a fortnight from November to March. The Council is awaiting a reply and **agreed** to monitor the situation for the time being.
- The Council has **received** confirmation of receipt of the signed copies of the Deed of Dedication by the Fields in Trust Solicitor, who will have them signed and sealed on behalf of Fields in Trust, date both copies and send one back to the Council.
- The Council had **received** a quotation for the removal of the earth heap from Conservefor and **resolved** to accept their quotation to level, remove soil and seed for £450 + VAT. The Council **agreed** to ask the contractor to also remove the elder bush, which is growing from the earth heap.
- The Council had **received** a representation that the trees to the right, entering from the bus stop end, are pushing down the boundary wall of Park House and **agreed** to ask Tree Tops Forestry to have a look and recommend action.
- The Council had **received** correspondence from the Primary School asking if some of their pupils would be allowed to plant some spring bulbs. The Council had **replied** that this is allowed and **noted** that the spring bulb planting was completed before the half term holiday in October.
- Cllr Williamson **suggested** a couple of updates on the draft Risk Assessment and the Council **agreed** to consider approving this document at the next Parish Council meeting.
- The Council had **received** further correspondence from the owners of Stone Croft, Tems Side, to use the path from Bankwell Road across the Harrison Playing Fields for the delivery of their garden sauna, and **noted** that the delivery will take place early December. The Council **agreed** to contact the Rugby Club for the key for the metal gate.
- The Council was **informed** that a dead pigeon was found on the Harrison Playing Fields and **noted** DEFRA's advice to call them if one or more dead birds of prey are found; three or more dead gulls or wild waterfowls; or five or more dead birds of any species and that there is no need to report any other found dead wild birds, as bird flu is not a notifiable disease in wild birds. Instead a dead bird can be disposed of in a household or municipal waste bin or can be buried.

b. street lighting

- 1 Regarding the two street lights, repair of LP37 at Otter Rise on Bankwell Road, and the connection to the new LP32 column near Settle College staff entrance the Council **noted** that County Cllr Staveley had contacted the NYCC Street Lighting Officer's Line Manager.
- 2 The Council has also not received a reply from the NYCC Street Lighting Officer regarding clarification for the costs to re-angle LP10 on Church Street.
- 3 The Council had **received** correspondence from the NYCC Energy and Asset Management Officer to **consider** setting up a street lighting energy contract other than with the County Council as well as to consider replacement of the Parish Council's street light assets with new LED technology. The Council **agreed** to ask NYCC for an updated version of the Parish Council's street lighting inventory.
- 4 Cllr Coleman **reported** that the car park at the Swimming Pool is very dark with LP32 not working and the two street lights at either side of the car park entrance faulty. The Council **decided** to report

LP24 and LP25 as faulty to the NYCC Street Light Officer and ask for a quotation to update these with LED technology.

c. notice boards

Cllr Williamson **reported** to carry out some remedial maintenance on the Parish Council notice board on the wall at Church Street. The Council **agreed** to gratefully accept an offer from a resident to design and make a replacement Parish Council notice board to be located near the public notice board by Tems Beck.

d. hedge trimming on outlying verges in the parish

The Council **agreed** to ask R. B. Askew Contracting to carry out hedge trimming on Paley Green Lane, Craven Bank Lane from the A65 to Giggleswick Chapel, verges from the crossroads to just past Armitstead Hall, and Stackhouse Lane, as of the previous year, at £37.00 per hour.

e. defibrillator

Cllr Williamson **reported** that the affected defibrillator has been recalled by the manufacturer, who has collected it and returned it a few days later. The Council **noted** that the defibrillator's status on The Circuit has been updated to 'Emergency Ready'.

f. sand heap on Stackhouse Lane

The Council had **reported** a sand heap on Stackhouse Lane to NYCC Highways and it **noted** the reply that the sand has been removed.

g. potholes on Belle Hill

The Council had **reported** the state of the road surface and the many potholes on Belle Hill to NYCC Highways and it is awaiting a reply.

h. blocked road gulley at junction of Raines Road and Bucks Lane

The Council had **reported** this blocked road gulley to NYCC Highways and it **noted** that a contractor cleaned out the gulley recently. No more flooding occurred after the heavy rain.

i. installation of yellow lines on small section of Raines Road near junction with Church Street

The Council had **contacted** NYCC Highways regarding the installation of yellow lines at the small section between Style car park, Raines Road, and the junction with Church Street, in order the parking situation there is alleviated, particularly at school drop off and pick up times, allowing a clear view for pedestrians to cross and it is awaiting a reply.

j. further issues relating to NYCC Highways

The Council was **informed** that the verge along the A65 should be strimmed a bit further back as the area is in the sight-line of vehicles, pedestrians, and cyclists leaving Paley Green Lane onto the A65 or across to Brackenber Lane. The Council **agreed** to contact NYCC Highways, asking to cut back the verge as the vision is still impaired because of overgrown vegetation on the verge.

k. broken handrail on steps below Harts Head

The Council has **received** a response from the NYCC Countryside Access Technical Officer that NYCC does not have a duty to keep public footpaths free from ice, snow, etc, nor to provide lighting, and that such measures are not undertaken by NYCC. Nor do they have a duty, or indeed the capacity, to maintain paths in a tidy or attractive condition. This path was inspected in 2021 and found to be in a satisfactory condition. The Council was **informed** by the NYCC Public Rights of Way Officer for Craven and Nidderdale that the flight of steps are not on the legal line of the footpah. The Council was not satisfied with this response as the steps have been used by the public

for many years and the legal line of the footpath is not available. The Council **agreed** to ask County Councillor Staveley to further address this matter.

l. replacement of finger post on Paley Green Lane

The Council had **received** a representation that the split and rotten public footpath signpost next to Tipperthwaire Barn on Paley Green Lane has been reported to NYCC Paths, who have logged the report on their system for repair or replacement, subject to the availability of staffing and resources.

6.9 Reports and updates on parish matters other than maintenance

a. CDC Legacy Sub-Committee Nomination

The Council **noted** details of a Legacy Sub-Committee which has been established to recognise projects, organisations, teams, voluntary groups and individuals who have provided an exemplary service to the District and has made a positive difference in the community and **agreed** to consider nominating former Councillors Jones and Airey, Mr Carroll of the Giggleswick litter picking group and Mr and Mrs Woolley of the Church Gardening Group.

b. speeding matters

The Council was **informed** about a speeding incident on Raines Road which sadly killed a cat and may have involved a taxi, which may have been used by Giggleswick Primary School, contracted by NYCC. If the speeding taxi was licensed by CDC it will have interior and exterior CCTV and NYCC might be able to establish which taxi was involved. However, some taxi firms sub-contract work to out of area taxi firms where there are less demanding regulations. Residents can report any concerns about speeding at speedconcerns@northyorkshire.police.uk where an on line form can be completed. The Council was also **informed** that the Primary School and Giggleswick School regularly remind parents about speed limits. The Parish Council recently displayed 'Twenty is Plenty' banners to remind drivers that Raines Road carries a 20 mph speed limit.

c. Tems Beck

The Council was **informed** that Arla Foods Limited had applied for a licence to the Environment Agency for a variation of the existing licence, which authorises the abstraction of water from the spring, situated near the Ebbing and Flowing well at Buckhaw Brow and amend the quantities to abstract water and **noted** that the applicant had withdrawn this application on 26th November 2020. The Council was also **informed** that water pressure issues in Giggleswick and Settle still exist as a result of an increase in Arla's water use.

The Council **agreed** that Cllr Williamson should make further enquiries with Giggleswick School to find out if a private water use agreement between Arla and the School exists.

d. Christmas tree quotation

The Council has **asked** a quotation from Lay of the Land for a Christmas Tree and **agreed** to accept the supply and erection of the Christmas Tree, including loan of lights, for £275 plus VAT, as well as to take down and dispose of the tree for £100 plus VAT.

6.10 The Council **approved** the following policy documents and **agreed** to publicise these on its website.

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| a. Standing Orders | b. Financial Regulations | c. Record Management |
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6.11 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 October 2022 and **noted** the total balance of all accounts as £26,005.96.

- b. The Council **ratified the approval of** payment of the following accounts in October:-
- G.A. Hewitt and Son of £504.00 for grass cutting in September;

- clerk of £518.00 as salary for October 2022;
 - clerk of £135.00 as expenses for 2nd quarter July to September 2022;
- The Council **noted** payment of monthly banking services charges to HSBC as £5.00.
The Council **noted** receipt of £141.00 from Giggleswick School for Mill Hill rent.

- c. The Council **agreed** to approve payment of the following accounts for November:-
 - clerk of £558.00 as salary for November 2022;
 - clerk of £24.90 as expenses for renewal of Parish Council website domain name;
 The Council **noted** payment of monthly banking services charges to HSBC as £5.00.
- d. The Council **considered** the draft budget for the Financial Year 2023-2024 and **agreed** to further discuss this and determine the precept at the next Parish Council meeting.
- e. The Council had **contacted** the Rugby Club to find out if they would still like to use the Lower Fellings for rugby sessions and **noted** their reply that the Rugby Club is very keen to carry on with the hire of the Lower Fellings. The Council **resolved** to invoice the Rugby Club for the hire of the Lower Fellings for the rugby season 2022-2023 for £350.
- f. Cllrs Ewin-Newhouse and Williamson **verified** the bank statements for the 2nd quarter of the Financial Year, July to September 2022 and reported no issues have been found.

6.12 To consider approval of updated 2022-2023 national salary award

The Council **resolved** that this item is considered in private session, excluding the press and public under the Public bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

- a. The Council **noted** the 2022 – 2023 National Salary Award for NJC employed staff and **resolved** to increase the Clerk's salary in accordance with the award.
- b. The Council **approved** the payment of the clerk's salary for November at the new rate of £13.95 per hour, £558.00 in total.
- c. The Council **approved** the back payments of clerk's salary to adjust to the new salary award for the months of April to October inclusive of £280.00.

6.13 Reports on or notice of meetings of other bodies

* NYCC: - policy on 20 mph speed limits and zones; 'Let's Talk Devolution' campaign; 3rd online briefing on the transition to North Yorkshire Council, 28 or 30 November; consultation on the Hackney Carriage and Private Hire Licensing Policy until 19 January 2023; 'Let's Talk Money' consultation until 23 December 2022

* CDC: invitation to nominate a Parish Councillor representative to serve on the Standard Committee; Craven District of Sanctuary Awareness Event 2 November;

* Settle Area Swimming Pool invitation to the official opening 29 October

* YDNPA: Autumn newsletter;

* YLCA: White Rose Update 30/09; 14/10; 28/10; Law and Governance Bulletin 5/10; Craven Branch Meeting 27/10; webinar training programme November 2022 to March 2023; NALC Chief Executive's bulletins;

6.14 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. The Council was **informed** that Cllr Coleman has been invited to attend the next Settle Town Council Devolution Working Group meeting on 29th November.
- b. The Council was **informed** that the 'It's Grim Up North Running' half marathon/10M/10K road race will be held on 26th February 2023.

- c. Cllr Coleman **reported** on the official re-opening ceremony at Settle Swimming Pool on 29th October and that pupils of eleven primary schools have had swimming lessons.
- d. The Council was **informed** that the Parish Room is for sale and **agreed** to monitor the situation for the time being.

6.15 Date and time of the next Parish Council Meeting

The Council **confirmed** the date and time of the next Parish Council Meeting as 13th December at 7.30 pm in the Parish Rooms.

There being no further business to discuss the Chairman closed the meeting at 21.49.

M. Hill

Clerk to the Council