

GIGGLESWICK PARISH COUNCIL

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NOTICE OF MEETING 6 and agenda

**THERE WILL BE A MEETING OF GIGGLESWICK PARISH COUNCIL ON TUESDAY
THE 8th November 2022 at 7.30 pm in the Parish Rooms.**

Prior to the start of the Meeting proper there will be a public participation session of up to 15 Minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders.

The notice and agenda for this meeting is posted on the Parish notice board and on the Parish Council website at www.giggleswickparishcouncil.co.uk

- 6.1 To receive apologies for non-attendance.
- 6.2 To consider and appoint additional Councillor by co-option.
- 6.3 Code of Conduct and Declaration of Interests.
 - a. To record Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A and B of the code of conduct (Localism Act 2011, sections 30 and 31).
 - b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.
- 6.4 To approve the Minutes of Parish Council meeting 5 held on 27th September 2022.
- 6.5 To consider matters from previous meetings not otherwise included on this agenda.
- 6.6 To note reports from County and District Councillor and North Yorkshire Police
- 6.7 Planning
 - a. **To consider the following received planning applications**
 - 1 YDNPA: C/31/664A – section 73 application for variation of Condition 2 of C/31/664 & C/31/664/MNR1 (Full planning permission for erection of a replacement dwelling (to replace steel framed bungalow) in respect of change in the design to provide living accommodation at first floor and bedroom accommodation at ground floor level, Galadale, Stackhouse Lane. To note that the deadline to provide comments is on or before 20 October.
 - 2 CDC: 2022/24436/TCA – Copper beech tree. We wish to raise the crown to remove low hanging branches which are sweeping the outhouse building and growing very close to telephone cables. We do not know if a TPO exists for this tree, Well House, Bankwell Road. To note that the deadline to provide comments is on or before 27 October.
 - 3 CDC: 2022/24350/FUL – Replacement of existing single glazed timber framed and aluminium framed sliding sash and casement windows with composite UPVC double glazed. Replace 2 no. firedoors. Castleberg Hospital, Raines Road. To note that the deadline to provide comments is on or before 2 November.
 - 4 YDNPA: C/31/637B – householder planning permission for erection of first floor extension to existing garage to form office above and installation of electric vehicle charging point to front

elevation, 4, Meadow Rise. To **note** that the deadline to provide comments is on or before 18 November.

b. To note decision received on the following applications

- 1 CDC: 2022/24307/FUL – Erection of slurry tank at farm with support base, Low Paley Green, Paley Green Lane. **Granted.**
- 2 YDNPA: C/31/665 – Householder planning permission for erection of pergola, BBQ station, patio extension, replacement windows and doors, and willow panel wall top for screening (retrospective), 1 Elmhurst Gardens, The Mains. **Approved conditionally.**
- 3 YDNPA: C/31/666 – Householder planning permission for application of colour render finish to exterior of property, 9 Yealand Avenue. **Granted.**
- 4 YDNPA: C/31/637A – householder planning permission for erection of first floor extension to existing garage to form office above and new electric vehicle charging point to the front elevation at 4 Meadow Rise. **Withdrawn.**
- 5 CDC: 2022/24337/HH – Single storey side extension, Scar Top Cottage, Buck Haw Brow. **Granted.**

c. To note and consider other planning matters

- 1 update regarding biodiversity project

6.8 To receive reports and updates and consider actions regarding parish maintenance matters

a. Harrison Playing Fields:

- waste management options for emptying of bins;
- application to Fields in Trust;
- quotation for removal of earth heap in children’s play area at the boundary wall with Well House;
- trees matters;
- spring bulb planting;
- update regarding draft Risk Assessment;
- request to use access Bankwell Road to back garden of Stone Croft for works
- other issues relating to the Harrison Playing Fields.

b. street lighting

- 1 To **receive** an update on faulty street lights LP 37 at Otter Rise on Bankwell Road; and LP32, near the staff entrance at Settle College.
- 2 To **receive** an update regarding LP10 on Church Street.
- 3 To **consider** setting up a street lighting energy contract other than with NYCC.

c. notice boards

d. hedge cutting on Paley Green Lane, Craven Bank Lane (from A65 to Gigg Chapel) and Stackhouse Lane

e. defibrillator

f. sand heap on Stackhouse Lane

g. potholes on Belle Hill

h. blocked road gulley at junction of Raines Road and Bucks Lane

i. installation of yellow lines on small section of Raines Road near junction with Church Street

j. further issues relating to NYCC Highways

k. broken handrail on steps below Harts Head

l. replacement of finger post on Paley Green Lane

6.9 To receive reports and consider actions regarding parish and parish council matters other than maintenance

a. CDC Legacy Sub-Committee Nomination

b. speeding matters

c. Tems Beck

d. Christmas tree quotation

6.10 To approve policy documents

a. Standing Orders

b. Financial Regulations

c. Record Management

6.11 To note reports regarding Financial Matters

a. To **note** the Financial Statements, including the bank reconciliation to 31 October 2022 and **note** the total balance of all accounts as £26,005.96.

b. To **ratify** approval of payment of the following accounts in October:-

- G.A. Hewitt and Son of £504.00 for grass cutting in September;

- clerk of £518.00 as salary for October 2022;

- clerk of £135.00 as expenses for 2nd quarter July to September 2022;

To **note** payment of £5.00 to HSBC for monthly bank services charges.

To **note** receipt of £141.00 from Giggleswick School for Mill Hill rent.

c. To **approve** payment of the following accounts in November:-

- G.A. Hewitt and Son of £expected for grass cutting in October 2022;

- G.A. Hewitt and Son of £expected for verges strimming in October 2022;

- clerk of £518.00 as salary for November 2022;

- clerk of £24.90 as expenses for renewal of Parish Council website domain name;

To **note** payment of £5.00 to HSBC for monthly banking services charges.

d. To **consider** the draft budget for the Financial Year 2023-2024

e. To **consider** invoicing the Rugby Club for the hire of the Lower Fellings for the season 2022-2023

f. To **verify** the bank statements for the 2nd quarter of the financial year, July to September 2022

6.12 To consider approval of updated 2022-2023 national salary award

To **consider** to resolve that this item is considered in private session, excluding the press and public under the Public bodies (Admissions to Meetings) Act 1960, as discussion in public would be prejudicial to the public interest.

6.13 To note reports on or notice of meetings of other bodies

* NYCC: policy on 20 mph speed limits and zones; 'Let's Talk Devolution' campaign; 3rd online briefing on the transition to North Yorkshire Council; consultation on the Hackney Carriage and Private Hire Licensing Policy until 19 January 2023; 'Let's Talk Money' consultation until 23 December 2022

- * CDC: invitation to nominate a Parish Councillor representative to serve on the Standard Committee; Craven District of Sanctuary Awareness Event 2 November;
- * Settle Area Swimming Pool invitation to the official opening 29 October
- * YDNPA: Autumn newsletter;
- * YLCA: White Rose Update 30/09; 14/10; 28/10; Law and Governance Bulletin 5/10; Craven Branch Meeting 27/10; training bulletin; NALC Chief Executive's bulletins;

6.14 To receive reports / comments on other matters for information only, or for inclusion on a future agenda

- a. To **note** invitation to attend the next Devolution Working Group meeting on 29th November.

6.15 The date and time of the next Parish Council Meeting

To **consider** the date and time of the next Parish Council Meeting as 13th December at 7.30 pm in the Parish Rooms.

M. Hill

Clerk to the Council