

## Giggleswick Parish Council

### Minutes of Meeting 8, held on 10<sup>th</sup> January 2023

PCSOs Jayne Grace and Julia Runciman attended the meeting for 10 minutes and reported about a series of burglaries in the wider area by travelling criminals. The PCSOs advise people to be vigilant and report police incidents on 101 and immediate threats on 999.

#### 15 Minutes for public participation session

There were no members of the public in attendance.

**8.1 Present:** Councillors Isobel Perrings (Chairman), Sarah Williamson, Janet Ewin-Newhouse, Martin Saunders, and Rosie Scott.

**In attendance:** County Cllr David Staveley, District Cllr Robert Ogden, and Parish Council Clerk Marijke Hill.

**Apologies** for non-attendance: Cllr Colin Coleman.

#### 8.2 Code of Conduct and Declaration of Interests

- a. Councillor Scott **recorded** a Pecuniary Interest in relation to item 8.6b5: planning application decision for 2022/24562/HH at Well House, Bankwell Road.
- b. No requests were made for dispensation in connection with items on this agenda.

#### 8.3 Minutes of the Parish Council Meeting

The Council **resolved** that the Minutes of Parish Council Meeting 7, held on 13<sup>th</sup> December 2022 should be **approved** and signed by the Chairman, Cllr Perrings, as a true and accurate record.

#### 8.4 Matters from previous meetings not otherwise included on the agenda

- a. The Council **noted** that the Ribbleside Path has been gritted.
- b. The Council was **informed** that the Parish Room has to be advertised 'for sale' for a minimum of 6 months.
- c. The Council was **informed** that the overhanging yew hedge outside Brook House on Church Street has been trimmed rigorously back to root.

#### 8.5 Reports from County and District Councillor and North Yorkshire Police

- a. County Councillor Staveley **reported** in summary that the County Council has approved the budget for the financial year 2023-2024. It will see an increase of £22 million in additional funding from the Government, principally to respond to the massive increase in social care costs and to assist in getting people out of hospitals more quickly. However, it is estimated that there will be a shortfall of more than £30 million in the new County Council's budget, the majority of which will have to be covered by the one-off use of reserves as well as some savings. In the longer term the financial gap is expected to widen and will need to be met by additional savings of millions of pounds, as the Government's additional funds will not be enough to counter the soaring rate of inflation which has had a dramatic impact on the authority's finances.
- b. District Councillor Robert Ogden **reported** in summary receipt of requests from local residents for the affordable housing provision in relation to the Lord's Close development, who should contact [sales@newetthomes.co.uk](mailto:sales@newetthomes.co.uk) for affordable housing enquiries. The deadline for applications for a Ward Member Grant is 1<sup>st</sup> February 2023 and funding is available. The CDC Licensing Committee has drafted a response to the Licensing Policy consultation put out by the new North Yorkshire Council.

- c. The Council had **received** the written police report, which contained 15 incidents during the period between 13 December 2022 and 7 January 2023, notably a burglary on Bankwell Road and an incident of suspect circumstances on Station Road, believed to be linked to burglaries in the area. The Council **noted** the Neighbourhood Policing Team surgery on 24<sup>th</sup> January at Settle Town Hall between 10 am and 2 pm.

## 8.7 Planning

### a. Applications

- 1 YDNPA: C/31/643B Householder planning permission for conversion of attached garage to additional accommodation/living space, Four Winds, The Mains. The Council **agreed** it had no comments to make.

### b. Decisions

- 1 YDNPA: C/31/637B – householder planning permission for erection of first floor extension to existing garage to form office above and installation of electric vehicle charging point to front elevation, 4, Meadow Rise. **Refused.**
- 2 YDNPA: C/31/664A – section 73 application for variation of Condition 2 of C/31/664 & C/31/664/MNR1 (Full planning permission for erection of a replacement dwelling (to replace steel framed bungalow) in respect of change in the design to provide living accommodation at first floor and bedroom accommodation at ground floor level, Galadale, Stackhouse Lane. **Approved conditionally.**
- 3 YDNPA: notification of **consent given**, under the Town and Country Planning act 1990, for crown thinning by 20% one sycamore located in the front garden of 5 Stackhouse Lane, to take place to trees covered by the Tree Preservation Order No 1 (Giggleswick) 1987.
- 4 NYCC: NY/2022/0233/FUL – Consultation on planning application for the purposes of the erection of wire mesh perimeter fencing with gates to the North of the school site, removal of 2no. trees (revised scheme) on land at Settle High School And Community College, Staircase Cave To Settle Bridge. **Granted.**
- 5 CDC: 2022/24562/HH – replacement greenhouse and construction of summerhouse, Well House, Bankwell Road. **Granted.**

### c. Other planning matters

- 1 Update regarding the biodiversity project from the development at Little Lords Field  
The Council had **contacted** the Principal Planner of the developers' agents, to suggest to build a more bespoke biodiversity model, moving away from the Harrison Playing Fields, towards a more qualitative and sustainable model through the village by collaborative working with individuals, organisations and local groups and **agreed** to arrange a site meeting to discuss this. The Council **resolved** to not take responsibility for the Management Plan and the Finance Plan for the biodiversity project.  
The Council **noted** a further objection letter, addressed to the District Council Chairman, in relation to the development at Little Lords Field.
- 2 The Council **noted** the following Supplementary Planning Documents, all adopted on 13<sup>th</sup> December and now capable of being a material consideration in planning decisions: 'Good Design in Craven'; 'Rural Workers' Dwellings in Craven'; 'Flood Risk and Water Management'; and 'Green Infrastructure and Biodiversity'.
- 3 The Council **noted** the YDNPA adoption of their Planning Enforcement Plan on 13<sup>th</sup> December 2022.

## 8.7 Reports and updates regarding parish maintenance matters

### a. Harrison Playing Fields:

- Regarding the removal of the trees at the boundary wall of Park House the Council was **informed** that Tree Tops Forestry will submit a planning application to CDC for tree works in a conservation area soon.
- The Council **agreed** to arrange a date for an assessment on all of its benches and picnic tables on 11<sup>th</sup> March at 10.00 am.
- The Council **agreed** to ask Timberworks for a quotation for non-slip steps on the 'zip wire', including a handrail, and to forward this to District Cllr Robert Ogden for consideration to fund this through the Ward Member Grant Scheme.
- Regarding registration of the Fields in Trust Deed of Dedication, the Council was **informed** that two copies of the Deed have been certified by the Council's solicitors and that two HM Land Registry application forms, to enter an agreed notice and to enter a restriction, at a fee of £40 each, have been filled in and signed.

### b. street lighting

- 1 The Council was **informed** that it has not received the official report from the NYCC Energy and Asset Management Officer following a survey of the Parish Council's street lighting assets.
- 2 Regarding the replacement LED light for LP37 at Otter Rise on Bankwell Road, and the installation of a switch-off timer on LP10 on Church Street, the Council was **informed** that these repairs have not been confirmed by the NYCC Street Lighting Officer.

### c. defibrillator

Cllr Williamson **reported** that a set of electrode pads have been ordered and delivered and that the defibrillator is now registered on The Circuit as 'emergency ready'.

### d. quotation received for broken handrail on steps below Harts Head

The Council had **contacted** S & W Fabrications in Bentham for a quotation for the repair of the broken handrail on the steps below the Harts Head Hotel and was **informed** that the cost for removing the sharp parts and re-joining of the broken section would be £297.00 + VAT. The Council **noted** that County Cllr David Staveley confirmed to fund this from the Localities Budget Fund.

### e. collapsed boundary wall on Stackhouse Lane

The Council had **contacted** NYCC Highways regarding the collapse in several places of the boundary wall on Stackhouse Lane, leading to the Settle College playing fields and the swimming pool car park, and it is awaiting a reply.

### f. further issues relating to NYCC Highways

The Council was **informed** it had not received a reply yet from NYCC Highways regarding the potholes on Belle Hill and the Council's request to resurface Belle Hill and **agreed** to forward the correspondence, including the photos, to County Cllr David Staveley, who will address the matter with Highways on behalf of the Council.

## 8.8 Reports and updates on parish matters other than maintenance

### a. Meeting dates and times for specific meetings

- The Council **agreed** the date and time of the Annual Meeting of the Giggleswick Charities Trustees as 14<sup>th</sup> February 2023 at 7.00 pm.
- The Council **agreed** the date and time of the Annual Parish Meeting as 11<sup>th</sup> April 2023 at 6.30 pm, followed by the ordinary Parish Council meeting at 7.30 pm.
- The Council **agreed** the date and time of the Annual Meeting of the Parish Council as 9<sup>th</sup> May 2023 at 7.30 pm, immediately followed by the ordinary Parish Council meeting.

## 8.9 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 December 2022 and **noted** the total balance of all accounts as £23,528.42.
- b. The Council **approved** payment of the following accounts in January:-
  - R. Askew Contracting of £599.40 for verges strimming on outlying areas for 2022;
  - Wel Medical of £50.34 for one set of defibrillator electrode pads;
  - HM Land Registry of a total of £80 for registration of the Fields in Trust Deed of Dedication for the Harrison Playing Fields;
  - clerk of £558.00 as salary for December 2022;
  - clerk of £137.45 as expenses for the third quarter, October to December of the Financial Year 2022-2023;
 The Council **noted** payment of £5.00 to HSBC for monthly banking services charges.  
 The Council **noted** receipt of £116 from Giggleswick School for the footpath licence.  
 The Council **noted** receipt of £42.04 from ENW as annual wayleave payments.
- c. Cllrs Scott and Saunders **verified** the bank statements for the third quarter of the Financial Year 2022-2023, to 31<sup>st</sup> December 2022, and **reported** that no issues have been found.
- d. The Council **resolved** to appoint Mr Bownass as its Internal Auditor for the Financial Year 2022-2023 for a fee of £140.00.
- e. The Council was **informed** that the adding and removing of current and former Councillors has been completed and that the setting up of a new account with Skipton Building Society is in progress with four signatories on the account of which three are required to sign for any transaction.

## 8.10 Reports on or notice of meetings of other bodies

- \* The Council **noted** the update on North Yorkshire Council and progress made to ensure the smoothest possible transition from the current eight councils in North Yorkshire, to the new single North Yorkshire Council, which comes into being on 1 April 2023. There will be a single website, a single telephone number and a single set of social media feeds, as well as a main office in every former district area, supported by around 30 additional customer access points across the county. The 90 members elected by the public in May 2022 will continue to represent their divisions for a further four years from 1 April 2023.
- \* YLCA: White Rose Update 6/1; Law and Governance Bulletin December 2022; NALC Chief Executive's bulletins; Training programme January to March 2023; Craven Branch meeting 21 February
- \* The Council **noted** that Ingleton Police station, owned by the North Yorkshire Police, Fire and Crime Commissioner, closed on Wednesday 21<sup>st</sup> December and be moved to Bentham Fire Station.

## 8.11 To consider co-option of additional Councillor

- The Council **resolved** to consider this matter in private session, excluding the press and public under the Public Bodies (Admissions to Meetings) Act 1960, as discussion in public of the attributes of the candidate would be contrary to the public interest.
- The Council **resolved** to appoint Mr Paul Bradley as Councillor by Co-Option, subject to receipt of Mr Bradley's Declaration of Interests.

**8.12 Reports / comments on other matters for information only, or for inclusion on a future agenda**

- a. The Council was **informed** that building rubble has been spread along the verge at the Ribble Side Footpath near Sandholme Close and **agreed** to contact CDC Environmental Health to investigate.

**8.13 Date and time of the next Parish Council Meeting**

The Council **confirmed** the date and time of the next Parish Council Meeting as 14<sup>th</sup> February 2023 at 7.30 pm in the Parish Rooms.

There being no further business to discuss the Chairman closed the meeting at 21.19.

**M. Hill**

**Clerk to the Council**