

Giggleswick Parish Council

Minutes of Meeting 8, held on 12th December 2023

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation

There were no members of the public in attendance.

- 8.1a Present:** Cllrs Martin Saunders (Chair), Isobel Perrings, Paul Bradley, Colin Coleman, Rosie Scott, and Sarah Williamson.
Apologies for absence received from Cllr Janet Ewin-Newhouse.
In attendance: NYC Councillor David Staveley, PCSO Julia Runciman, and Parish Council Clerk Marijke Hill.
- 8.1b** Regarding the difference between apologies for absence and approving a reason for absence the Chair, Cllr Saunders, **reiterated** the advice received by the YLCA that it is only the approval of a reason for absence, as given by a councillor, that will prevent that member from losing their seat if they are absent from the council or do not make an approved attendance for the authority within a six consecutive month period. In the case of a sensitive reason for a member's absence and the disclosure of information members feel comfortable with, the Council was **reminded** that it had agreed to notify all councillors of the reason in advance of a meeting and refer to the reason given by the councillor but not state the nature of that in the public meeting.
 The Council then **considered** the reason for absence provided by Cllr Ewin-Newhouse and **resolved** acceptance of this as relevant.
- 8.2 Code of Conduct and Declaration of Interests**
- a. Cllr Colin Coleman **recorded** a Personal Interest in connection with item 8.6c2: additional planning application received at Craven Ridge, Craven Ridge Lane.
 - b. No requests were received for dispensation in connection with items on this agenda.
- 8.3 Minutes of the Parish Council Meeting**
 The Council **resolved** that the Minutes of Parish Council Meeting 7 2023-2024, held on 14th November 2023 should be **approved** and signed by the Chair, Cllr Martin Saunders, as a true and accurate record.
- 8.4 Matters from previous meetings not otherwise included on the agenda**
- a. trimming of a tree at Rallin Brow.
 The Council had written to the owners of Rallin Brow that branches of one of their trees are obscuring the street light in the ginnel between Bankwell Road and the memorial bridge and it **noted** the reply that the owners of Rallin Brow will seek permission from the NYC Planning Department to trim back the tree.
 - b. winter floral displays.
 The Chair, Cllr Saunders **reported** that a donation of £50 in the form of a cheque made payable to the Parish Council for the flowers around the cross from the owners of Kings House has been received. The Council **agreed** to thank them for the donation and it was **informed** that the invoice from Horticap has been received.
 - c. reply from the police regarding parking on pavement at Raines Road near Bucks Lane.
 The Council had written to PCSO Julia Runciman regarding the inappropriate parking of two motorhomes on the pavement at Raines Road near Buck Lane and it **noted** the reply that the area is

patrolled regularly and the removed notices on the gate and the lamp post will be replaced. In regards to the parking of the larger of the two motorhomes PCSO Runciman **reported** that this vehicle is parked on the pavement at Raines Road, because the owner of the vehicle is not legally permitted to park a motorhome on any of the designated parking spots near their property, however, there is enough space for pedestrians to pass without having to step into the road and, therefore, there is no offence for the police to deal with. The smaller of the motorhomes has recently been moved, following the issue of a fixed penalty notice, which now leaves enough space for a pedestrian to pass safely. PCSO Runciman will continue to patrol the area.

- d. reply from Arla regarding their external lights.
The Council had written to Arla requesting a further reduction of some of the external lights at the back of the building spilling over in the village and it **noted** their reply that they are continuing to monitor the situation, carefully considering and balancing a safe working environment for the workforce while lowering unnecessary lighting. The Council was **informed** that they are exploring the possibility of lowering the lights, or switching off the brighter ones and that they will keep the Council informed of this.

8.5 Reports from County and District Councillor and North Yorkshire Police

- a. NYC Cllr David Staveley presented a written report about a proposed £4.2 million investment to redevelop and modernise North Yorkshire Council's two outdoor education centres, Bewerley Park in the Nidderdale Area of Outstanding Natural Beauty and East Barnby in the North York Moors National Park.
Drivers of farm and construction vehicles are being urged to be responsible when using public routes in helping to keep North Yorkshire's highways safe by avoiding leaving mud on roads, for the benefit of all users.
NYC has been awarded a total of £5 million in research investment funding by the National Institute for Health and Care Research for a project that will use research to identify the causes of health inequalities across the county, in partnership with Hull York Medical School, the University of Hull and the University of York, which will help to inform and shape how the Council delivers its services.

NYC Cllr Staveley reported on various items on the agenda, such as the relocated waste bin at the bus shelter on Bankwell Road, lack of communication from an officer at NYC, proposed signage on Tems Street, additional grit bins as provided by NYC, and speeding issues on the B6480.

- b. PCSO Julia Runciman **presented** the written police report which contained 18 incidents during the period between 11 November and 9 December 2023, all minor in nature. PCSO Runciman also participated at item 8.8a2: speeding issues on the B6480 – Buck Haw Brow to the junction with Belle Hill.

8.6 Planning

a. Applications

- 1 NYC: ZA23/25489/FUL Erection of single storey extension to dwelling & creation of new vehicular access to Raines Road, incorporating associated enlargement of the residential curtilage, Sandrigg Laithe, Raines Road. The Council **agreed** it had no comments to make.

b. Decisions

- 1 NYC: ZA23/25141/LBC Replace existing windows to south elevation, Bankwell, Bankwell Road.
Granted

- 2 NYC: ZA23/25295/VAR Application to vary condition no 2 (Approved Plan) and 4 (Finished Floor Level Section) of planning approval referenced '2020/21538/FUL', The Bungalow, Settle Middle School. **Granted**

c. Other or additional planning matters

- 1 The Council **noted** the NYC Local Plan Launch on-line briefing on 5 December.
- 2 The Council had **received** an additional planning application from NYC: ZA23/25574/HH double storey side extension and internal alterations to existing dwelling, Craven Ridge, Craven Ridge Lane. The Council **agreed** to allow Members to provide comments prior to the deadline date of 5th January.
- 3 The Council had **received** an additional planning application from YDNPA: C/31/659A Full planning permission for construction of 9no. residential dwellings with associated landscaping and drainage works at Land at Stackhouse Lane. The Council **agreed** to ask for an extension to the deadline to provide comments until 12th January in order this planning application can be considered at the next Parish Council meeting.

8.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- * quotation for repair of medium risk items of play equipment as of the RoSPA Inspection Report
The Chair, Cllr Saunders, **reported** on a site meeting with a local play ground maintenance contractor, discussing the repair of the medium risk items as highlighted by the RoSPA Inspection Report as well as benches, bins and trip hazards. The Council **agreed** to await Mr Cowgill's quotation and ideas and consider adopting a phased approach to repairs based on prioritising repairs in terms of urgency against budget availability at a future meeting.
- * removal of the three bins from the children's play area
The Chair, Cllr Saunders, also **reported** that, at the site meeting, Mr Chris Cowgill had been asked to assess the removal of the three bins and the Council was **informed** that the bins were probably fixed by significant bolts, leaving a trip hazard when removed. The Council **decided** to ask Mr Chris Cowgill to provide a quotation for the removal of the three bins, including the removal of the bolts.
- * painting of the metal gate near the Vicarage in bright primary colours
The Chair, Cllr Saunders, had **contacted** the local play ground maintenance contractor for his professional opinion regarding the painting of the metal gate near the Vicarage in bright primary colours and the Council **agreed** to await a report from Mr Chris Cowgill.
- * Other issues
There were no other issues related to the Harrison Playing Fields.

b. street lighting

- 1 Regarding further conversion to LED of Parish Council's street lights, the Council was **informed** that the remaining 6 street lights still to be converted need replacement covers, which Harrison & Cross is unable to carry out. The Council **agreed** to contact the NYC Street Light Officer to convert LPs 13, 14, 15, 35, and 54 to LED and to request an assessment of LP52 in terms of what action is required to convert this to LED and the associated costs, as this street light is missing from the NYC Street Light Officer's inventory list.
- 2 Regarding the repair of LP25 at the entrance into the swimming pool car park, the Council was **informed** that Harrison & Cross had confirmed that this light is unrepairable. The Council **decided** to accept the quotation from the NYC Street Light Officer for a replacement column and connection at this location at an estimated cost of £3,000 + VAT.

c. Ribble River Trust funding opportunities for Tems Beck

The Council **considered** the Channel Management facilitation paper for Tems Beck, seeking to engage the services and expertise of the members of the Ribble Rivers Trust (RRT) in co-ordinating

and developing a plan as a way forward for the conservation of the whole of Tems Beck. The paper describes four phases, the first phase is to further develop a positive relationship with the RRT which leads to support and the ‘expert lead’ and ‘point of reference’ for all stakeholders with respect to all channel management matters concerning Tems Beck. The second phase is that the RRT will undertake bids for funding from various sources. The precise details of phases 3 and 4, whereby successful bidding for grants could potentially lead to interventions and a further strategy could be put in place to inform and educate the wider community, will be for the RRT to negotiate. Once a potential strategy is formulated members of the community could be invited to a public meeting facilitated by the Council and led by the RRT. The Council **agreed** to adopt this paper and publicise this on its website. The Council also **agreed** for Cllr Saunders to proceed talks with individual members of the RRT and it will consider whether to write an article to the press at the next Parish Council meeting.

d. Tems Street bollard and signage

The Council was **informed** that NYC Cllr David Staveley will continue to seek an update regarding the street name sign at Bucks Lane.

e. additional gritting bins

The Council had **contacted** Settle College to seek permission to place a grit bin at the top of the slope near the ginnel that leads to Bankwell Road and **noted** their reply that they have no issue with the Council’s proposal and that they would like to donate their spare salt bin. The Council **agreed** to accept this offer and liaise with Settle College’s site manager to have a salt bin installed at this location. The Council also **agreed** to then purchase some rock salt from Settle Coal and have this delivered.

Cllr Williamson **reported** that Giggleswick School will not give permission to the Council to install a salt bin on their land at the substation on Church Street and the Council **agreed** to seek an alternative location for a 200kg yellow or green grit bin to be purchased from NYC.

f. other issues relating to NYC Highways

The Council **noted** no other issues relating to NYC Highways reported.

8.8 Reports and updates on parish matters other than maintenance

a. speeding issues

- 1 The Council had **contacted** four firms, inviting them to express interest in conducting a road safety audit on the B6480 from Buck Haw Brow to the Harts Head Hotel and it **noted** the reply of one firm, asking for a marked plan of the stretch of road the assessment is needed for and also the purpose of the report and how it is intended to be used in order they can establish whether this is something the firm can assist with. The Council **agreed** to provide these details.
- 2 The Council had written to NYC Cllr David Staveley, asking support for a ‘planned speed limit review’ on the B6480 by NYC, highlighting that the current location of the Highways’ permanent traffic counter is at a point where traffic naturally slows down and, therefore, the data collected from this point is not representative. The Council **noted** Cllr Staveley’s reply that the Highways Engineer considers the data from the permanent sensor to be a fair reflection of traffic using Buck Haw Brow. Traffic volumes are relatively low at just under 2,500 vehicles per day and 85%ile speeds are well below the speed limit. Based on this data the sensor is in the correct location. Cllr Staveley has asked the Technical Officer in the Traffic Engineering Team to comment on whether the sensor can be moved.

PCSO Julia Runciman reported that the Council can report a speed issue, one at a time, to the NYP by completing and returning an online form at [Tell us about a speed concern | North Yorkshire Police](#)

The reported concern would be processed and the Police could look at installing data loggers to monitor traffic volumes and speeds.

b. YLCA whole council training

The Council had **received** a list of available dates and time slots for a three hour 'Whole Council' training session by the YLCA in May and June. The Council **agreed** to ask confirmation whether the Training Officer is available to provide a face-to-face session at the evening time slot between 6 and 9 pm.

c. alternative future meeting room for Parish Council meetings

The Council had **contacted** the Parochial Church Council, asking for an extension to move out of the Parish Rooms until 1st April 2024 and **noted** the reply by the PCC Treasurer, Mr David Fox, that this has been granted.

The Chair, Cllr Saunders, **reported** that Freda's Playgroup would offer the use of their facility, including the storage of the Council's filing cabinet, for a hire charge to be confirmed.

Cllr Williamson **reported** that Giggleswick School would offer the Hobson Room without a storage availability for £50 per session.

The Council **agreed** to await the outcome of enquiries to Settle Pool and the Primary School in terms of availability as a venue to hold statutory, public, Parish Council meetings.

The Council **agreed** to deposit volumes 2 to 16 of the Giggleswick Chronicle, gifted by Thomas Brayshaw to the Parish Council to join the 'Brayshaw Collection' held at Giggleswick School. The Council will consider further action at the Parish Council meeting in February.

The Council was also **informed** that the historic minute books could be stored at the North Yorkshire Council archives and it is awaiting a reply to arrange for the books to be delivered to Northallerton.

8.9 Financial Matters

a. The Council **approved** the Financial Statements to 30 November 2023 and **noted** the total balance of both accounts as £19,915.05.

b. The Council **approved** payment of the following accounts for December:-

- Horticap of £61.40 for supply of winter plants for the village;
- Lay of the Land of £342.00 for Christmas tree and loan of lights;
- clerk of £608.40 as salary for December 2023;
- clerk of £84.84 as expenses incurred for Council's annual website subscription.

The Council **noted** payment of £5.00 to HSBC for monthly banking services charges.

The Council **noted** receipt of £350 from North Ribblesdale Rugby Club for the hire of the Lower Fellings.

c. The Council **considered** the budget for the financial year 2024-2025 and **agreed** to set the expenditure budget at £27,795. The Council **resolved** to precept North Yorkshire Council, its Billing Authority, for £27,000, an increase of 8%, thereby setting a receipts budget at £27,799 for the year.

8.10 Reports on or notice of meetings of other bodies

* NYC: Household Waste Recycling Centre consultation until 31 January 2024; December climate change newsletter

* YLCA: White Rose Bulletins 17/11, 1/12; Law and Governance bulletin November; NALC Executive's Bulletins; Training programme January to March 2024

8.11 Any Matters not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency

The Council **noted** that there were no matters to be addressed as a matter of urgency reported.

8.12 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. Cllr Williamson **reported** that Giggleswick School has agreed to remove the redundant defibrillator cabinet at Church Street.
- b. As Chairman of Settle Area Swimming Pool Cllr Coleman **reported** that the monthly gas bill to heat the water in the pool has increased from about £1,000 to about £7,000 and that the Trustees have arranged a meeting with MP Julian Smith to discuss the allocation of the fund revenue of phase 1 of the Government's Swimming Pool Support Fund to more than 100 local authorities across England, however, none of them in North Yorkshire. Cllr Coleman also **reported** that the applications for phase 2 of the SPSW are being considered and reviewed by representatives of Sport England and DCMS and applicants will be notified of the outcome by the end of January 2024. The Council will consider writing a letter of support to the Trustees of SASW at the next Parish Council meeting.

8.13 Date and time of the next Parish Council Meeting

The Council **confirmed** the date and time of the next Parish Council Meeting as 9th January 2024 in the Parish Rooms at 7.30 pm.

There being no further business to discuss the Chair closed the meeting at 22.07.

M. Hill

Clerk to the Council